

ALLEN TOWNSHIP BOARD OF TRUSTEES

January 6, 2025

Minutes

Call to Order

Trustee Reiff, Chairman called the regular meeting of the Allen Township Trustees to order on January 6, 2025.

Pledge of Allegiance

Trustee Reiff, Chairman began the meeting with the Pledge of Allegiance.

Roll Call:	Ken Reiff	Township Chairman
	Rick Kingham	Township Trustee
	Greg Gerten	Township Trustee
	Allison Hamilton	Administrator
	Steve Brose	Fire Chief
	Christy Gibson	Deputy Sheriff

FINANCES & ADMINISTRATION

The Fiscal Officer was not in attendance due to medical leave.

This being the first meeting of the year, there was a motion by Trustee Reiff that Trustee Gerten be nominated as Chairman for the year 2025, which nomination received a second from Trustee Kingham.

All were in favor.

There was a motion by Trustee Reiff that Trustee Kingham be named Vice-Chairman for the year 2025, which nomination received a second from Trustee Gerten. All were in favor.

Trustee Reiff made a motion to approve the December 2024 minutes, with a second from Trustee Gerten. All were in favor.

Trustee Reiff made a motion to continue Louis Meyer as a member of the Zoning Commission. Trustee Gerten seconded the motion. All were in favor.

Trustee Gerten made a motion to continue Dain Brun as a member of the Board of Zoning Appeals. Trustee Kingham seconded the motion. All were in favor.

Trustees have scheduled 2/3 from 5-7 prior to the regular township meeting to meet with the zoning boards. This will be advertised in the Marysville Journal Tribune.

Discussion of the 200th anniversary celebration. Meetings were postponed.

Trustee Kingham put together a compilation of documented township officials since 1827.

There is constant activity on the web page.

Discussion of the media policy.

The Trustees discussed the need to increase the deposits & fees for the use of the community building to offset some of the cost of use & supplies.

Trustee Gerten made a motion to increase the Residential fee to \$200 per use with \$100 being returned to the Resident following use.

In addition, Non-Residential fee will increase to \$300 and is non-refundable. These fees will become effective January 1, 2026. Trustee Reiff seconded the motion. All were in favor.

PUBLIC FORUM

None.

ZONING BUSINESS

There were 7 new home permits issued in Allen Township in 2024.

Mr. Streng advised 2 letters were sent to Mr. Ross with no response, he will be turning the matter over to Thayne Gray at the UC Prosecutors.

Mr. Streng has recently observed that in the Allen Township Zoning Resolution "Junk Yards" are not an "objectionable use" in U1 zoning as it is in all our other zoning districts. Mr. Streng discussed this with Charlotte, Zoning Board Chairman as a potential for discussion in her next zoning board meeting. I attended the September meeting of Zoning Board and Brad Bodenmiller and Gram Dick of the LUC were in attendance. They made suggestions relative to the need to include Objectionable Uses and Prohibited Uses in the definitions of the various districts in the ATZR since the Permitted Uses are already listed and anything not included in the Permitted Uses would be Objectionable or Prohibited anyway. This will be a matter for the Zoning Board to consider. At the October Zoning Commission meeting this was discussed in some detail as to how to handle this issue. The decision is whether to exclude Objectionable and Prohibited Uses in the descriptions in Section II of the ATZR.

The dilapidated home at 17100 has been demolished and the site appearance is improved.

Mr. Ron Burns was in attendance to discuss the letter that was sent to him by the Zoning Inspector. Trustee Reiff explained that the activity being conducted is not within the parameters of U-1 zoning. Mr. Burns advised his son to have an off-site business in Union Township and the address on the website is not correct. The invoices do not come from the 14644 Maple Ridge address for any sales. He is currently in the process of moving equipment to his son's property as the auction is through his son. The phone numbers do not match. Mr. Burns advised he would contact the web host to make the necessary changes to the web site. Mr. Burns advised that he uses the equipment he has stored on his property. Mr. Burns does have equipment belonging to Ken O'Brien; however, he has passed and until items can go through the estate process, he is unable to touch. He will work on getting everything corrected & his property cleaned up.

A letter, responding to complaints from neighbors has been sent to a property owner at 24288 Darby Pottersburg Rd. regarding a sign for the business that is operating, with a sign at the front of the property. Two letters were sent to him informing him of the violation and I have received his application for Conditional Use. Mr. Streng contacted him to make a few suggestions relating to providing pictures of his building inside and out, along with more information on his plot plan. The information will be further reviewed then hand carried to the BZA Chairman. An application has been made for conditional use and his BZA hearing was 9/30/24, the application was unanimously approved.

SHERIFF REPORT

Deputy Christy Gibson from the UC Sheriff's Office introduced herself. There was a discussion of the monthly reports not being available at this time.

ROAD BUSINESS

Nick Johnson was not in attendance, but had requested the Township lease an excavator for the Smokey Road project. The lease would be for 1 week from Murphy Tractor in the amount of \$2168.00.

Trustee Kingham made a motion with Trustee Gerten seconded to approve the lease. All were in favor.

Trustee Reiff made a motion to approve the purchase of sidewalk salt in the amount of \$965.00. Trustee Kingham seconded the motion. All were in favor.

EMERGENCY SERVICES

Chief Brose discussed the building/Fire Department expansion for truck & equipment storage. Crews completed safety training.

Trustee Gerten made a motion to approve the purchase of tires for the Station Truck in the amount of \$1080.00 with Trustee Kingham seconding. All were in favor.

Other items discussed were the replacement of 4 computers, Part Time interviews, Paramedic refresher training.

Chief Brose went over the list of grants being pursued.

Chief Brose discussed Union Township. Discussed run volume. The FD responded to 854 calls in 2024.

CORRESPONDENCE/OTHER MISCELLANEOUS

EXECUTIVE SESSION

None

There being no further business, Trustee Reiff moved to adjourn the meeting. Trustee Gerten offered a second.



Ken Reiff, Chairman



Greg Gerten- Vice-Chairman



Rick Kingham, Trustee

