

# ALLEN TOWNSHIP BOARD OF TRUSTEES

April 4, 2022

## Minutes

### Call to Order

Trustee Rausch, as Chairman called the regular meeting of the Allen Township Trustees to order on April 4, 2022 at 7:00 p.m.

### Pledge of Allegiance

Trustee Rausch began the meeting with the Pledge of Allegiance.

<b>Roll Call:</b>	Jack Rausch	Township Trustee
	Don McCreary	Township Trustee
	Ricky Kingham	Township Trustee
	Lori LaCella	Fiscal Officer
	Nick Johnson	Road Superintendent
	Steve Brose	Fire Chief
	Bill Streng	Zoning Inspector
	Rick Rodger	Community Service -juveniles
	Deputy Phelan	Sheriff's Department
	Justin Story	Union County Engineer
	Dave Lawrence	Running for County Commissioner
	Christiane Schmenk	Union County Commissioner
	Dain Bruns	Zoning
	Anthony Bernard	Quality Lawn Treatments

### FINANCES & ADMINISTRATION

The Fiscal Officer read the minutes of March 7, 2022, said minutes were approved as read.

The Fiscal Officer provided each member of the Board with a list of recent receipts and pending expenditures for review. There was a motion by Trustee Rausch and a second by Trustee McCreary, and upon certification by the Fiscal Officer that appropriate funds were available, the pending expenditures were approved. The Fiscal Officer also provided the most recent payroll reports for the Board's review. The board reviewed the previous month's bank reconciliation and verified the sequence of the checks.

#### Resolution 2022.4 for the 2022 Equipment, Labor and Material Rates

Time to time the township is unable to perform the necessary maintenance and repair of the township's roads with its own forces, and whereas the times the township may wish to utilize the forces of the Union County Engineer to perform the necessary maintenance and repair. The Union County Engineer is authorized to undertake maintenance and repair work of the township roads as follows: Sign Repair, Sign Removal, Sign installation and Emergency Signing. There was a motion by Trustee McCreary which received a second motion by Trustee Kingham to approve the motion to accept the resolution of maintenance and repair of roads.

Roll call vote: Trustee McCreary, yea. Trustee Rausch, yea. Trustee Kingham, yea.

#### RESOLUTION 2022-6 Gas Fund

A Resolution of Approval to realign the permanent appropriation resolution.

The Board of Trustees of Allen Township, Union County, Ohio approved the resolution 2022-6 to realign the permanent appropriation resolution by modifying the following appropriations from UNAPPROPRIATED FUNDS TO APPROPRIATED:

Fund: 2031 Gas Fund

Additional Estimated Appropriations: \$100,000

Roll call vote: Trustee McCreary, yea. Trustee Rausch, yea. Trustee Kingham, yea.

### **PUBLIC FORUM**

Rick Rodger attended to discuss juveniles and the diversion program. Rick Rodger's is asking the townships if they are interested in allowing juveniles to come on Saturdays for 4-5 hours to volunteer, with supervision. Nick Johnson noted that we would be interested in allowing them to work on the grounds with supervision.

Dave Lawrence attended the meeting to introduce himself running for Union County Commissioner. Dave has lived in Union County for 32 years and retired from Columbus Police Department.

Chris Schmenk is running for Union County Commissioner. Chris attended to discuss her belief that Union County needs to find a balance for the issues within the County. Trustee Don McCreary brought up the internet issue within our township. Chris Schmenk said it is being discussed to use some county funds to add fiber around the outskirts of the county.

### **ZONING BUSINESS**

Received numerous zoning questions throughout the month.

Mr. Streng attended the February zoning board meeting and zoning is working to rezone numerous M2 properties back to U1. Several township property owners were in attendance for questions and answers. Mr. Streng again requested that the accessory building maximum height of 20' be raised to 30'. It will be considered at future meetings.

Mr. Streng attended a meeting with Chief Steve Brose, Road Superintendent Nick Johnson, and the trustees to discuss the septic system problems, and possible solutions at the township maintenance garage.

Mr. Streng reviewed the Allen Township Fire Department Situation Awareness report for Chief Steve Brose, and made a few suggestions for his consideration.

There will be BZA hearing on April 19 at 7:00 P.M. to hear a request for a variance for Evan Will, 18681 Poling Rd. to build an accessory building exceeding the maximum allowed height

See attached report for more detail.

### **SHERIFF REPORT**

The Union County Engineer noted the sheriff's office that the portable water signs have been taken, so we could keep an eye out.

Deputy Phelan did not have anything to report.

### **ROAD BUSINESS**

Justin Story attended to present an estimate of Allen Township Roads grader patch, chip seal, pothole patch and cut roadside berm. The estimate \$235,374.92 total. There was a motion by Trustee McCreary which received a second motion by Trustee Kingham to approve the motion to accept the estimate from the Union County Engineer for \$235,374.92.

Roll call vote: Trustee McCreary, yea. Trustee Rausch, yea. Trustee Kingham, yea.

**Resolution 2022.5 Union County Engineer Road**

There was a motion by Trustee McCreary which received a second motion by Trustee Kingham to approve the motion to accept the estimate from the Union County Engineer for \$235,374.92.

Roll call vote: Trustee McCreary, yea. Trustee Rausch, yea. Trustee Kingham, yea.

Anthony Bernard attended the meeting from Quality Lawn Treatments. The estimate for Allen township and the Fire Department for road guard rails and road signs vegetation control for \$1965.00. There was a motion by Trustee McCreary which received a second motion by Trustee Kingham to approve the motion to accept the estimate from Quality Lawn Treatment for \$1965.00.

J & M Asphalt Sealing, LTD provided an estimate for community center parking lot, walking path and parking lot. The filling of cracks with hot melt crack filler and sealer. The estimate is \$9690.00. There was a motion by Trustee McCreary which received a second motion by Trustee Kingham to approve the motion to accept the estimate from the J & M Asphalt for \$9690.00.

Road Superintendent, Nick Johnson presented an estimate from Homesite Solutions for fertilizer and weed control for \$1965.00. The Trustees requested more estimates. There was a motion by Trustee McCreary which received a second motion by Trustee Kingham to approve the motion to accept the estimate from Homesite Solutions for \$1965.00

Road Superintendent, Nick Johnson is pricing the playground mulch.

**FIRE & EMERGENCY SERVICES**

Fire Chief, Steve Brose noted soil testing proved to be same result as the rest of the complex. The Trustees discussed septic options.

Fire Chief, Steve Brose noted the rescue is currently at Sutphen for pump issues.

Fire Chief, Steve Brose noted there is a list of battery-operated tools for the new rescue, and may need to purchase some ahead of time to reduce bulk and weight if go down to one engine.

Fire Chief, Steve Brose noted the video on levy facts has been posted to Facebook and website. Two public meetings are set for April 7 and 9<sup>th</sup>. The firefighter association and community volunteers have placed 28 signs in residents in yards with their permission. Trustees and Chief Brose will be present at the spring cleanup on April 23<sup>rd</sup>, to answer any questions about the fire levy.

Fire Chief, Steve Brose noted we have hired 2 new part time employees, currently have about 20 part-time.

**EMS:**

Billing rate increase suggested by Medicount:

Current:		Suggested:	
BLS	\$815	BLS	\$850
ALS	\$815	ALS	\$950
ALS2	\$815	ALS2	\$1050
Mileage	\$13.77	Mileage	\$16.00

Review:

Billing Types:

Non-Balance Billed: Twp. residents

1 attempt: Bill sent to insurance only, take what we get.

Balance Billed: Non-Twp. residents

2 attempts: Insurance billed first, then bill the patient for any balance.

There was a motion by Trustee McCreary which received a second motion by Trustee Kingham to approve the motion to increase EMS Billing rate as follows:

<u>Current:</u>		<u>Increase:</u>	
BLS	\$815	BLS	\$850
ALS	\$815	ALS	\$950
ALS2	\$815	ALS2	\$1050
Mileage	\$13.77	Mileage	\$16.00

The EMS billing contract is up for renewal, Chief Steve Brose sent it back for further consideration. We are looking at an increase from 7% to 7.125%.

Chief Brose advised the Board that Safety Training has been completed.

Chief Brose discussed the Nextiva Communication proposal. If we replace current phone system the upgrade is \$11,000 estimate.

The Nextiva Communication phones cost is \$270 a month for three years. After further discussion, it was decided to purchase an iPhone and forward the township number to this phone to have calls answered in the office until a solution is found for the phone system.

#### **CORRESPONDENCE/OTHER MISCELLANEOUS**

Received an invitation to show representation of the township at the April 19, 2022 at 10:00 A.M. for the Union County Emergency Management Agency planning meeting.

#### **EXECUTIVE SESSION**

None

There being no further business, Trustee Kingham moved to adjourn the meeting, Trustee McCreary offered a second. Upon a roll call vote, all being in favor, the meeting was adjourned.

  
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Jack Rausch, Chairman

  
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Don McCreary Co-Chairman

  
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Ricky Kingham