

ALLEN TOWNSHIP BOARD OF TRUSTEES

January 3, 2022

Minutes

Call to Order

Trustee Kingham, as Chairman called the regular meeting of the Allen Township Trustees to order on January 3, 2022, at 7:00 p.m.

Pledge of Allegiance

Trustee Kingham began the meeting with the Pledge of Allegiance.

Roll Call:	Rick Kingham	Township Trustee Chairman
	Don McCreary	Township Trustee
	Jack Rausch	Township Trustee
	Lori LaCella	Township Fiscal Officer
	Steve Brose	Fire Chief
	Nick Johnson	Road Superintendent
	Bill Streng	Zoning
	Deputy Phelan	Union County Sheriff
	Andrea Weaver	Union County Auditor

FINANCES & ADMINISTRATION

The Fiscal Officer read the minutes of December 6, 2021, said minutes were approved as read.

The Fiscal Officer provided each member of the Board with a list of recent receipts and pending expenditures for review. There was a motion by Trustee Chapman and a second by Trustee McCreary, and upon certification by the Fiscal Officer that appropriate funds were available, the pending expenditures were approved. The Fiscal Officer also provided the most recent payroll reports for the Board's review. The board reviewed the previous month's bank reconciliation and verified the sequence of the checks.

After much discussion it was decided to submit a resolution of necessity to Union County Auditor for a tax levy on the 2022 May Election. There was a motion by Trustee McCreary which received a second motion by Trustee Kingham. Upon roll call: Kingham, yea; McCreary, yea, Trustee Rausch approved to submit the resolution.

Special meeting scheduled for January 19th at 7:00 P.M.

Resolution 2022.1

This being the first meeting of the year, there was a motion by Trustee McCreary that Trustee Rausch is nominated as Chairman for the year 2022, which nomination received a second from Trustee Kingham. Upon roll call: Kingham, yea; McCreary, yea, Trustee Rausch was confirmed as Chairman.

Resolution 2022.2

There was a motion by Trustee Rausch that Trustee McCreary is named Vice-Chairman for the year 2022, which nomination received a second from Trustee. Upon roll call: Rausch, yea; McCreary, yea, Trustee Rausch was confirmed as vice-chairman.

Resolution 2022.3 - Appointment of Zoning Officers

The board discussed Zoning Commission members for 2022. After discussion, it was decided to gather further clarification is needed to move forward on appointments.

Zoning Board Appointments

Charlotte Blumenschein	term expires 12/31/2022
Eric Pancallo	term expires 12/31/2023
Louis Meyer	term expires 12/31/2024
Ken Reiff	term expires 12/31/2025
Andrew See	term expires 12/31/2026

Gary Wallace as the Zoning Board alternate
Allison Hamilton, Secretary

Resolution 2020.4 - Appointment of Zoning Appeals Appointment

Zoning Appeals Appointments

The board discussed Zoning Appeals Appointment zoning members for 2022. The motion to keep the same following appointments were made by Trustee McCreary and seconded by Trustee Rausch Justin Story for renewal of term with the alternates, remaining.

Zoning Appeals Appointments

Leland Walk	term expires 12/31/2022
William Thaman	term expires 12/31/2023
Dain Bruns	term expires 12/31/2024
Michael Thiegartner	term expires 12/31/2025
Justin Story	term expires 12/31/2026

Nathan Vanover as the zoning appeals alternate.
Allison Hamilton, Secretary

DESTRUCTION OF RECORDS

The trustees advised that the Township has an approved Record Retention schedule, it will be followed as outlined for the destruction of records and a meeting was not necessary to carry out the schedule.

PUBLIC FORUM

None.

ZONING BUSINESS

Mr. Streng received a call from a realtor asking if he could sub divide a parcel at 23661 Holycross Epps Rd. into 3 parcels. He was informed of the ATZR requirements relative to road frontage, setbacks, etc. Mr. Streng also informed him that based on what he had told me it was doubtful that he could get 3 parcels on the land. He was also informed him that he should get a detailed site plan and Mr. Streng may be able to give him better advice.

Mr. Streng has been in conversation with a homeowner in M2 district who would like to build an addition to his home. The ATZR states that it is prohibited. There is no property in any of our M1 and M2 districts that meet the set back or land size requirements of their district. Mr. Streng is suggesting that the trustees consider that this land be re-zoned back to U1.

Mr. Streng was contacted by Rodney Drumm who would like to convert the church he owns in Pottersburg to a residence for his daughter. Mr. Streng gave Rodney some suggestions as to what he

would likely need to do to accomplish that. Mr. Streng believes that the alley running through the church has been vacated.

Mr. Streng met on site with a realtor to discuss a property on Darby Pottersburg Rd. It is just across DP from Pottersburg, at the exit ramp. He needed to know zoning and possible uses.

Mr. Streng met with a resident on Paver Barnes Rd. to discuss uses for his residence.

SHERIFF REPORT

Deputy Phelan attended and has had no issues within the Township. The trustees had no concerns for the Sheriff.

ROAD BUSINESS

Road Superintendent, Nick Johnson presents the township stimulus program grant response. The Ohio Department of transportation is requesting us to select the highest priority project and to submit the application to ODOT by January 14th, 2022. After discussion of our projects the trustees decided to submit the application for the culvert project based on need.

Road Superintendent, Nick Johnson noted Smith's has been scheduled for the spring clean-up.

FIRE & EMERGENCY SERVICES

Chief Steve Brose noted the R601 returned to Sutphen for repeat pump problems.

Chief Steve Brose noted he will be interviewing for a full-time position on Thursday.

Chief Steve Brose discussed the Zane Township and Trustee Rausch noted the contract will be signed.

Chief Steve Brose discussed the guidelines for new construction document.

Chief Steve Brose noted HONDA cancelled the meeting set up for Friday January 7, 2022 to discuss annual fire inspections. A meeting has been rescheduled for Monday January 10, 2022.

Chief Steve Brose will be signing a contract with the Health Department for an overdosing mapping program which is a grant that we will sign onto at no cost to the township. The map will show hot spots in Union County.

Chief Steve Brose discussed the septic system and future needs.

Chief Steve Brose noted crews completed monthly safety trainings.

See the attached report for additional detail.

CORRESPONDENCE/OTHER MISCELLANEOUS

None.

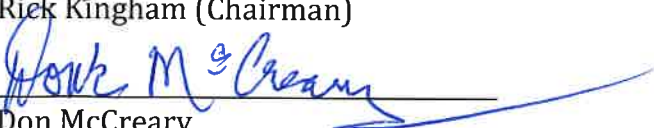
EXECUTIVE SESSION

None

There being no further business, Trustee Rausch moved to adjourn the meeting, Trustee Kingham offered a second. Upon a roll call vote, all being in favor, the meeting was adjourned.



Rick Kingham (Chairman)



Don McCreary



Jack Rausch