

**ALLEN TOWNSHIP BOARD OF TRUSTEES**

**October 4, 2021**

**Minutes**

**Call to Order**

Trustee Kingham, as Chairman called the regular meeting of the Allen Township Trustees to order on October 4, 2021, at 7:00 p.m.

**Pledge of Allegiance**

Trustee Kingham began the meeting with the Pledge of Allegiance.

**Roll Call:**

Rick Kingham	Township Trustee
Don McCreary	Township Trustee
Lori LaCella	Township Fiscal Officer
Nick Johnson	Road Superintendent
Bill Streng	Zoning Inspector
Tamisha Matus	Union County Health Department
Deputy Stuff	Union County Sheriff
Charlotte Blumenschein	Zoning Board

**FINANCES & ADMINISTRATION**

The Fiscal Officer read the minutes of September 13, 2021, and the said minutes were approved as read.

The Fiscal Officer provided each member of the Board with a list of recent receipts and pending expenditures for review. There was a motion by Trustee Rausch and a second by Trustee McCreary, and upon certification by the Fiscal Officer that appropriate funds were available, the pending expenditures were approved. The Fiscal Officer also provided the most recent payroll reports for the Board's review. The board reviewed the previous month's bank reconciliation and verified the sequence of the checks.

Trunk or Treat will be held on October 27, 2021 for 5:45 trunks in place and start at 6:00 pm. Decided to have hot dogs pre wrapped, chips and bottled water for safety of covid.

Trustee Don McCreary began a discussion per a request by Taylor township to share the expense of \$160,000 to have a PSO. This was deemed not necessary at this time per the Trustees discussions.

**PUBLIC FORUM**

Tamisha Matus from the Union County Health Department attended to introduce herself to our township, since she is new at the Health Department. She does active living and healthy living at the Union County.

Tamisha also noted the health department has a levy on the ballot. UCHD is seeking to replace their existing 0.5 mill levy set to expire in 2021. This levy funds their current service operations. Replacement of the twenty-year-old levy would reset the effective rate back to 0.5 mills from the current 0.31 mills it collects. The replacement will cost a homeowner of a 100,000 home \$17.50 a year and will help to fund the next 10 years of health department services.

Tamisha shared a flyer for Union County Trail and Greenway working group.

## **ZONING BUSINESS**

There has been at least 6 phone calls regarding the parcel furthest west on the Andrews property on St. Rt. 245 regarding wanting to purchase the 11+ acre parcel and divide it into two parcels. The property only contains 153' of road frontage.

Mr. Streing received a call from a realtor regarding a small parcel on Stokes Rd, wanting to know the zoning and location. He had the wrong address thinking the property was on NW Parkway. The property is zoned B3, has a very steep drop off the R/W, and lays roughly 15 - 20 below the R/W.

See attached report for details.

## **SHERIFF REPORT**

Not in attendance.

## **ROAD BUSINESS**

Road Superintendent, Nick Johnson, noted the water heater was leaking, and it was under warranty. It was replaced.

Road Superintendent, Nick Johnson noted the air conditioner stopped working in the community room. It has been fixed.

Road Superintendent, Nick Johnson noted the pickup truck had its annual inspection which resulted in the truck needing brakes and shocks. He had the brakes and shocks completed. The truck does still need the exhaust manifold, and tie rod. The trustees discussed the repairs, and would like to have the additional items replaced.

Road Superintendent, Nick Johnson noted that Rush trucking sent a bill for warranty work repair on the dump truck and he will contact them to have the bill corrected.

Road Superintendent, Nick Johnson noted the remaining landscaping for the front of the building is estimated to cost \$3500.00. Trustee Kingham made the motion to accept the landscaping of the front of the building for the of \$3500 for a second by Trustee McCreary to approve the estimate. McCreary, yea, Kingham, yea.

Road Superintendent, Nick Johnson noted the cost of the landscaping completed has a remaining balance of \$1500.00. Trustee Kingham made the motion to accept the landscaping for the of \$1500 for a second by Trustee McCreary to approve the estimate. McCreary, yea, Kingham, yea.

Road Superintendent, Nick Johnson noted he will attend the ODOT grant zoom meeting on Wednesday at 9:00 a.m. with Jeff Stauch to discuss the application process and qualifications to receive the grant.

Road Superintendent, Nick Johnson noted

## **FIRE & EMERGENCY SERVICES**

Chief Steve Brose noted the kitchen remodel is complete. The project allowance was \$30,000, and the project was completed at \$28,918.49.

Chief Steve Brose noted the M601 had all spark plugs and wires replaced.

Chief Steve Brose noted the M601 has a front spring recall. The truck that was ordered was to have a 7000lb front suspension and has 6500lb. UCSO will be here Tuesday morning to weigh the vehicle. Ford is offering new springs if needed or a refund on the difference of \$125.00 if not needed. The front tires are wearing on the sides, Chief Steve Brose went to Chapman Ford and discussed the recall. They said they would put the springs in, align it, and possibly replace the front tires. It is scheduled for Thursday.

Chief Steve Brose noted the E601 had turbo recall repairs completed. Sutphen mobile service was out to repair tank lights and replace the Def Fluid sensors and tank. The township received an invoice for the repairs, these items were covered under the warranty, the invoice is being corrected.

Chief Steve Brose noted the crews completed monthly safety trainings.

Chief Steve Brose noted the EMS Medical Director agreement has been reviewed and approved by Thayne Grey. Mr. Grey advised the Townships formally accept the agreement with a resolution. Mr. Grey also stated the resolution should authorize the Fire Chief to sign on behalf of the Township.

**Resolution 2021.9 Agreement to provide emergency medical director services**

Trustee Kingham made the motion to accept the agreement between Memorial Hospital of Union County, the city of Marysville on behalf of the Marysville Fire Division, Allen Township Trustees on behalf of the Township Fire Department, Northern Union County Fire District, Union Township Trustees on behalf the Township Fire Department, Southeast Hardin Northwest Union Fire District, Leesburg Township Trustees on behalf of Fire Department and the Union County Commissioners on behalf of the Union County Sheriff's Office.

The resolution allows Chief Steve Brose to sign on the behalf of Allen Township Trustees.

Trustee Kingham made the motion to accept the agreement to provide emergency medical director services as is and the motion to allow Chief Steve Brose to sign on behalf of Allen Township Trustees and there was a second by Trustee McCreary to approve. McCreary, yea, Kingham, yea. All were in favor, resolution passed.

Chief Steve Brose noted that Lt. John Cook will be retiring December 22, 2021. The Officers and Chief Brose will meet on Wednesday to hire a replacement Lieutenant from the current list. A new full-time employee will be hired first of the year.

Chief Steve Brose would like to request a work meeting to review Fire Department finances and future plans.

Surplus items:

Would like to request to donate these two items to the Firefighters association.

Refrigerator

Upright freezer

Chief Steve Brose requested the sale of the items below on govdeal.com. There was a motion by Trustee Kingham and a second by Trustee McCreary declaring the items in excess and approved to sell. It was noted if another Township department can use these items, then it was approved to not sell them.  
Two drawer file cabinets.

2 four drawer file cabinets.  
Mini-X foam maker Garden hose reel.  
PPV fan  
Milwaukee 18v  
Sawzall 3 bank Milwaukee battery charger  
Makita cordless drill  
Makita cordless impact driver  
Makita battery charger

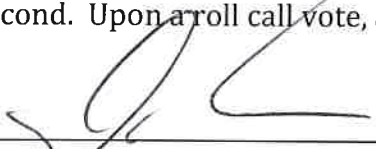
#### **CORRESPONDENCE/OTHER MISCELLANEOUS**


LUC Regional Planning Commission 54<sup>th</sup> Annual Meeting November 10, 2021 at 2:30 p.m.

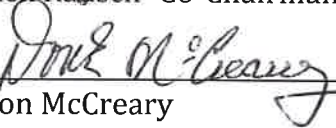
#### **EXECUTIVE SESSION**

None

There being no further business, Trustee Rausch moved to adjourn the meeting, Trustee McCreary offered a second. Upon a roll call vote, all being in favor, the meeting was adjourned.

  
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Ricky Kingham (Chairman)

  
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Jack Rausch -Co-Chairman (absent due to illness)

  
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Don McCreary