

ALLEN TOWNSHIP BOARD OF TRUSTEES

July 9th, 2018

Minutes

Call to Order

Trustee Chapman, as Chairman called the regular meeting of the Allen Township Trustees to order on July 9th, 2018, at 7:00 p.m.

Pledge of Allegiance

Trustee Chapman began the meeting with the Pledge of Allegiance.

Roll Call:	Ron Chapman	Township Trustee
	Jack Rausch	Township Trustee
	Don McCreary	Township Trustee
	Lori LaCella	Township Fiscal Officer
	Nick Johnson	Roads Superintendent
	Rod Goddard	Fire Chief
	Steve Brose	Asst. Fire Chief
	Deputy Kelly Nawman	Sheriff's Office
	Jana Moore	Resident
	Dean Grinch	Resident
	Kathleen	Resident

FINANCES & ADMINISTRATION

The Fiscal Officer read the minutes of the June 4th, 2018 meeting. Said minutes were approved as read.

The Fiscal Officer provided each member of the Board with a list of recent receipts and pending expenditures for review. There was a motion by Trustee Chapman and a second by Trustee McCreary, and upon certification by the Fiscal Officer that appropriate funds were available, the pending expenditures were approved. The Fiscal Officer also provided the most recent payroll reports for the Board's review. The board reviewed the previous month's bank reconciliation and verified the sequence of the checks.

The Fiscal Officer presented a provider agreement for trustee signatures with Medical Mutual. Medicount is joining the Medical Mutual network and the provider agreement is necessary in order to become an in network provider. Trustee Rausch made the motion and Trustee McCreary seconded the approval of the provider agreement.

There was a discussion for community day on September 15th, 2018 regarding the estimate from McAuliffe's ACE for Tents/Chairs/Tables/Bounce house. The fiscal officer will follow-up with ACE to change bounce house to the obstacle course and to inquire on how the tents are staked prior to acceptance of estimate. The website has been updated with a banner to request volunteers for the event. Discussed option of location of tents by the cabin instead of behind the firehouse, no decisions have been finalized.

PUBLIC FORUM

Jana Moore, Dean Grinch and Kathleen Grinch attended the meeting to discuss their concern of the future of the PSO. Trustee Chapman explained the PSO began with a grant and when the grant ended, the township has been paying the cost of the PSO. With the loss of the TPP tax, the township cannot continue to sustain the cost of the officer. The only way

to continue with the PSO would be with the passing of a special levy. Deputy Kelly Nawman assured the residents that it is the sheriff's responsibility to provide service for the entire county, a resident can call in for extra patrol if they have a concern and feel necessary.

ZONING BUSINESS

Bill Streng (zoning Inspector) was not in attendance to report on zoning business but presented a report of discussion items. There were three certificates issued in June.

Mr. Streng had responded in November to a call at the property located at 22625 North Darby Coe Rd. regarding a small building with the intent to use as a weekend cabin. The request was denied on May 21st by the BZA for conditional use. Resident is going to have Paul Clapsaddle confirm the property line to be certain the building is definitely non conforming before applying for the zoning certificate. The zoning certificate had not been obtained and will need to be brought into compliance.

Received a call from a person representing himself as a consultant for oil companies relative to how the township felt about truck stops. He was advised if interested he could meet to review which properties were zoned B3. The application has been submitted for the zoning change, and hand delivered to the zoning board chair on June 28th.

Letters have been sent to the following residents two weeks ago regarding unlicensed vehicles parked on the properties. All locations were all given 30 days to reply.

Collier 18291 Allen Center Rd.

Cordell 23400 Holycross Epps - have removed vehicles

Debney 23349 Holycross Epps

Miller 17977 Allen Center Rd.

Tabor 17054 Allen Center Rd.

Wilking 17564 Allen Center Rd.

All residents have complied, with the exception of three. The second letter will be sent to two of the residents and the township is working with the third.

Received a complaint from 18760 Bear Swamp Rd. concerned about a drainage issue with the ditch, and the neighbor not mowing the grass. which was forwarded to Union county.

See the attached report for additional detail.

SHERIFF REPORT

Deputy Kelly Nawman attended and had no concerns or remarks other than the discussion with residents regarding the sheriff PSO and responsibilities to the township (see above public forum).

ROAD BUSINESS

Roads Superintendent Nick Johnson presented the seven roads that needed chip and seal from the engineer for the amount of \$223,547.84. The amount is over the budgeted funds set aside for the repairs and the money planned for salt barn, the funds for equipment will be moved to cover the costs. Trustee Rausch made the motion to proceed and Trustee McCreary seconded the approval.

Nick Johnson presented the additional cost resolution for front of shop road repair of \$727.61 and Coleman Brake Road Allen Township portion for \$9451.13. Trustee Rausch made the motion to proceed and Trustee McCreary seconded the approval.

FIRE & EMERGENCY SERVICES

Chief Goddard presented the propane agreement with Heritage at \$1.299 for two years, trustee Rausch made the motion to proceed and Trustee McCreary seconded the approval.

Chief Goddard noted the contact with Medicount (EMS billing) was finalized. The fiscal officer presented the trustees with a copy to review prior to meeting for review. Trustees had no concerns or changes, Trustee Rausch made the motion to proceed and Trustee Chapman seconded the approval.

Chief Goddard noted the storm water drains around the fire station need evaluated for blockage and repair. Nick Johnson stated he would evaluate the drains and necessary repairs.

Chief Goddard received a financial assistance request for medic school with a pay back of \$1.00 per hour worked until the balance is paid back. Per the discussion from the EMS billing fund a \$1,000.00 will be paid toward the assistance request. Trustee Rausch made the motion to proceed and Trustee McCreary seconded the approval. See the attached report for additional detail.

CORRESPONDENCE/OTHER MISCELLANEOUS

Fiscal Officer, Lori LaCella received an email from a resident in regards to recycling. In the discussion it was noted the commissioner does not support a community wide program for recycling and the ongoing concern has been the township cannot police a drop-off which could then cause a pile of trash. The trustees are not opposed to enhancing the recycling program. The fiscal officer will contact other townships to see how they manage their recycling program.

EXECUTIVE SESSION

Chairman Chapman requested an executive session to discuss employee personnel concerns, seconded by Trustee Rausch. Upon roll call: Chapman, yea; McCreary, yea; Rausch, yea.

There being no further business, Trustee Chapman moved to adjourn the meeting, Trustee Rausch offered a second. Upon a roll call vote, all being in favor, the meeting was adjourned.


Reviewed by Trustees:



Ron Chapman (Chairman)



Don McCreary



Jack Rausch