

**ALLEN TOWNSHIP BOARD OF TRUSTEES**

**December 6, 2021**

**Minutes**

**Call to Order**

Trustee Rausch, as Vice-Chairman called the regular meeting of the Allen Township Trustees to order on November 1, 2021 at 7:00 p.m.

**Pledge of Allegiance**

Trustee Rausch began the meeting with the Pledge of Allegiance.

|                   |              |                         |
|-------------------|--------------|-------------------------|
| <b>Roll Call:</b> | Jack Rausch  | Township Trustee        |
|                   | Don McCreary | Township Trustee        |
|                   | Lori LaCella | Township Fiscal Officer |
|                   | Nick Johnson | Road Superintendent     |
|                   | Bill Streng  | Zoning Inspector        |
|                   | Deputy Bell  | Sheriff Department      |

**FINANCES & ADMINISTRATION**

The Fiscal Officer read the minutes of November 1, 2021, and the said minutes were approved as read.

The Fiscal Officer provided each member of the Board with a list of recent receipts and pending expenditures for review. There was a motion by Trustee Rausch and a second by Trustee McCreary, and upon certification by the Fiscal Officer that appropriate funds were available, the pending expenditures were approved. The Fiscal Officer also provided the most recent payroll reports for the Board's review. The board reviewed the previous month's bank reconciliation and verified the sequence of the checks.

The Fiscal Officer requested a resolution for Otarma Faithful Insurance for Chief Steve Brose and Road Superintendent Nick Johnson. Trustee Rausch moved to accept the Faithful Insurance and a second by Trustee McCreary to approve the \$3500 estimate. McCreary, yea, Rausch, yea.

Trustee Rick Kingham noted the comprehensive plan has been added to the Allen Township Webpage in the zoning page.

Trustee Rick Kingham reviewed items to complete in the next year.

The Buck Run Cemetery cleaned up.

Hours signage for Cemetery.

Poling Cabin updated front door.

Facebook page updated.

Digitized Books.

Showcase built for Display.

The Fiscal Officer presented the temporary appropriation Resolution 2021-10 to fund the township until a permanent appropriation is created March 2022. After review and discussion, Trustee Rausch moved to adopt the temporary appropriation, Trustee McCreary seconded, upon a roll call, all were in favor, resolution passed. See the attached resolution.

**2022 Trustee Meetings**

January 3

February 7

March 7

April 4  
May 2  
June 6  
July 11  
August 1  
September 12  
October 3  
November 7  
December 5

**Tentative Events**

Spring Clean Up April 23  
Community Day September 17  
Trunk or Treat October 26

**PUBLIC FORUM**

None.

**ZONING BUSINESS**

Received numerous zoning questions throughout the month, and again there were a lot of calls from appraisers, landowners, lawyers, etc.

Realtor called in regards to 16 acres on Holycross Epps and Mr. Streng believes he has the incorrect location.

Tours through the township have not revealed any issues worth sending any letters to residents, if anyone has seen any issues, I may have missed please let me know.

See attached report for details.

**SHERIFF REPORT**

No issues to report.

**ROAD BUSINESS**

Road Superintendent, Nick Johnson, noted the information has been sent in for the ODOT grant.

Road Superintendent, Nick Johnson requested \$3500.00 estimation for tires for the dump truck, four for back. The age of the front tires are 10 years old. Trustee Rausch moved to accept the quote for \$3500.00 and a second by Trustee McCreary to approve the \$3500 estimate. McCreary, yea, Rausch, yea.

Road Superintendent, Nick Johnson strobe light went out and purchased replacement LED for \$417.93. Trustee Rausch moved to accept the cost of \$417.93 and a second by Trustee McCreary to approve the \$417.93 cost of bulb. McCreary, yea, Rausch, yea.

**FIRE & EMERGENCY SERVICES**

Chief Steve Brose noted R601 has been repaired and is functioning properly.

Chief Steve Brose requested \$950.00 for TEMS training in April. Trustee Rausch moved to accept the \$950.00 TEMS training cost for and a second by Trustee McCreary to approve. McCreary, yea, Rausch, yea. \$950.00 EMS:

Chief Steve Brose noted the Stryker is offering a discount to upgrade early versions of the LP15 to the latest version. The M602 has a version 1 LP15 made in 2012, Version 4 is the latest. The quote is \$18,365.00 with trade in. Requested the purchase be made using the remainder of the Ohio EMS grant and the ARP funds.

Chief Steve Brose, noted he has been working with his contact at Honda in regards to our obligation to perform fire inspections. Honda has been hesitant to work with the FD stating their legal department will not share the inspection records. Several months ago, Chief Brose asked to be able to view the inspection records on property, Honda legal has not given an answer to this request. Spoke with State Fire marshal's office and they are in agreement that we should be performing these inspections. Chief Brose will continue with attempts to view current inspection records performed by Honda fire brigade, or physically perform the fire safety inspections at the facility.

Chief Steve Brose received the Community Paramedicine contract with UCHD Personnel grant.

Chief Steve Brose is submitting for \$245,000 grant to replace

Chief Steve Brose is recommending 2022 wages a 3% increase, payroll increase of \$45,000. Trustee Rausch moved to accept the 3% increase and a second by Trustee McCreary to approve. McCreary, yea, Rausch, yea.

Chief Steve Brose noted the crews completed monthly safety trainings.


#### **CORRESPONDENCE/OTHER MISCELLANEOUS**

#### **EXECUTIVE SESSION**

None

There being no further business, Trustee Rausch moved to adjourn the meeting, Trustee McCreary offered a second. Upon a roll call vote, all being in favor, the meeting was adjourned.

  
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Ricky Kingham (Chairman) Virtual Attendance

  
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Jack Rausch -Co-Chairman

  
\_\_\_\_\_  
Don McCreary