

November 18, 2020 Special Meeting Minutes

ALLEN TOWNSHIP BOARD OF TRUSTEES

November 18, 2020 Minutes

Call to Order

Trustee McCreary, as Chairman called the special meeting of the Allen Township Trustees to order on November 18, 2020, at 11:45 a.m.

Pledge of Allegiance

Trustee McCreary began the meeting with the Pledge of Allegiance.

Roll Call: Don McCreary Township Trustee Chairman

Jack Rausch Township Trustee

Rick Kingham Township Trustee

Lori LaCella Township Fiscal Officer

Steve Brose Fire Chief

Nick Johnson Road

Allison Hamilton Administrator

FINANCES & ADMINISTRATION

Chief Steve Brose reviewed the documents received with data from Medical Mutual and has found errors. The errors are being reviewed and a new quote is being sent. Trustees discussed the quote for the renewal of medical insurance for 2021.

The following request of expenditures was requested and have been approved from the Cares Act Funds, related to COVID-19. The CARES Act funding addresses unforeseen financial needs and risks created by the COVID-19 public health emergency.

The following expenditures have been approved from the Cares Act Funds:

10 FireDex reusable gowns purchased in June to protect EMS workers from COVID-19 \$905.00 for the health and safety of sanitation.

100 in addition to first-order in October, P100 filters for respirators used for treating COVID-19 confirmed and suspected patients. We are using 4-6 per call. \$486.91 and the Fire gloves and hoods to be used during the time it takes to properly clean and disinfect gloves and hoods exposed to COVID-19 during calls \$3516. 80 for a total of \$4003.71

Turnout fire gear to be assigned to each full-time member and be used during the time it takes to properly clean and disinfects turnout gear after COVID-19 related calls. \$29,470.60

Laptop computer to allow for online virtual training at the fire department. Training and meetings are now only being offered virtually due to COVID-19. No current work station can do video. \$500

50 additional FireDex reusable gowns. Each member will have 2 non-shared gowns, it can be cleaned while the other is used for \$5300 to enable compliance with COVID-19 precautions.

Pay EMS members wages in isolation due to COVID-19 \$1902.38 and \$359.28 for a total of \$2261.66 per COVID-19 guidelines. Per CARES Act providing paid sick to employees who are infected/directly impacted to enable compliance with COVID-19 public health precautions.

Wages for employees quarantined \$555.84 per COVID-19 guidelines for hourly workers with COVID-19 with some part-time responsibility for providing safety measures during COVID-19. Per CARES Act providing paid sick to employees who are infected/directly impacted to enable compliance with COVID-19 public health precautions.

4 Mobile radios in vehicles and office with handheld for communication Radio's for road department employees, Bender \$5830.00 to improve social distancing measures and by reducing the sharing of radios for employees in the prevention of COVID-19.

Uniforms/Embroidery \$1018.28 related to sanitation to enable compliance with COVID-19 public health precautions.

There has been a noted increase in residents using the park since the pandemic. To allow for the greater social distancing of the existing use of the park the purchase of 6 – 6 foot and 2- 8 foot – picnic tables for a cost of \$6997.01 will provide safety of residents by providing improved social distancing in compliance with COVID-19 measures.

12 Touchless paper towel dispenser, towels, and batteries \$1461.36 to reduce the number of frequently touched objects in the prevention of COVID-19.

Audio and visual display for meetings to reduce the need to pass paper or materials, to meet virtually to comply with the open meeting law and COVID-19 related restrictions, and the health and safety of the public. This will improve telework capabilities, training, and virtual meeting capabilities. Total cost for Union Electronics of \$7500.00.

Sanitizer Stations \$2078.55 to comply with the health and safety measures of COVID-19.

Touchless Soap Dispenser \$450.00 to reduce the number of frequently touched objects in the prevention of COVID-19.

Replacement of flooring that is impacting the air quality and trapping of germs in the township building. Carpets may act as a repository for indoor air pollutants such as dirt, dust particles, allergens, and other biological contamination that can build up in the carpets. The floor will be replaced with a nonporous floor that does not absorb soils, germs, dust, or moisture to provide public health safety in compliance with the need to sanitize public area -Home Depot Floors – \$21895.00

Webpage annual subscription \$780 to add communication feature on the webpage to keep public informed of township business and open meetings

There was a motion by Trustee Rausch and a second by Trustee Kingham to accept the costs related to the CARES Act.

PUBLIC FORUM

None.

ROAD BUSINESS

See above for CARES Act expense requests.

FIRE & EMERGENCY SERVICES

Chief, Steve Brose noted the Zane township had been signed.

Chief Steve Brose requested the purchase of 6 bulletproof vests, a portion paid for with grant fund and a total of \$3450, a portion paid for with grant, the balance of our cost \$1389.37 there was a motion by Trustee Rausch and a second by Trustee McCreary.

See the report for additional detail.

CORRESPONDENCE/OTHER MISCELLANEOUS

None.

EXECUTIVE SESSION

None.

There being no further business, Trustee Rausch moved to adjourn the meeting, Trustee McCreary offered a second. Upon a roll call vote, all were in favor, the meeting was adjourned.

Roll call vote: Trustee McCreary, yea. Trustee Rausch, yea. Trustee Kingham, yea.

Don McCreary (Chairman)

Jack Rausch

Ricky Kingham