

**ALLEN TOWNSHIP BOARD OF TRUSTEES**

**June 7, 2021**

**Minutes**

**Call to Order**

Trustee Kingham, as Chairman called the regular meeting of the Allen Township Trustees to order on June 7, 2021 at 7:00 p.m.

**Pledge of Allegiance**

Trustee Kingham began the meeting with the Pledge of Allegiance.

<b>Roll Call:</b>	Rick Kingham	Township Trustee Chairman
	Don McCreary	Township Trustee
	Jack Rausch	Township Trustee
	Lori LaCella	Township Fiscal Officer
	Steve Brose	Fire Chief
	Nick Johnson	Road Superintendent
	Bill Streng	Zoning
	Deputy Mitchell	Union County Sheriff

**FINANCES & ADMINISTRATION**

The Fiscal Officer read the minutes of May 3, 2021, and the said minutes were approved as read.

The Fiscal Officer provided each member of the Board with a list of recent receipts and pending expenditures for review. There was a motion by Trustee Rausch and a second by Trustee McCreary, and upon certification by the Fiscal Officer that appropriate funds were available, the pending expenditures were approved. The Fiscal Officer also provided the most recent payroll reports for the Board’s review. The board reviewed the previous month’s bank reconciliation and verified the sequence of the checks.

**PUBLIC FORUM**

None.

**ZONING BUSINESS**

Received numerous zoning questions throughout the month, and there were five certificates were issued.

Attended zoning board meeting with no new reports.

Bill Streng noted on 4/28/21 received a call from a realtor relative to a client who wanted to purchase a home in Allen Township, then build a 1,500 SF building for their son to operate a wood shop type of business. She was told her that could only be done with a conditional use, and approval by our BZA. The seller requested a hearing for a conditional use with the buyer acting as agent and the hearing was scheduled for June 15.

On June 5 Bill Streng received an email from the buyer to inform him that the seller had sold the residence on Maple Ridge Road to another buyer therefore the June 15 hearing will be canceled. If any reimbursement is made to the buyer Bill suggest the township reimburse him the \$150.00. The money for newspaper advertising and letters to adjacent property owners has already been spent. The trustees would like to cover the township expense and then reimburse balance.

There is an issue with storage containers at the rear of this property. They have been there for several years and Ron Chapman told the owner that they would be permissible if a fence were built around them, which has been built. Judy and Leland Walk are still very adamant that the containers are illegal and must be removed. Bill Streng had told the owner previously that if he were to be given approval for his conditional use that the containers would need to be removed within 30 days of the sale of the property.

Rt. 245 and West Darby Rd. has many old junk vehicles have been removed from areas of the property and are sitting along the front part of the property. It appears that someone is attempting to clean up the much littered property. We informed the complainant that to the best of our knowledge the property is tied up in the court system and there was nothing the township could do at this time.

See attached report for more detail.

### **SHERIFF REPORT**

Deputy Mitchell attended and has had no issues within the Township.

### **ROAD BUSINESS**

Road Superintendent, Nick Johnson noted Hunters Run berm has been completed.

Road Superintendent, Nick Johnson noted the new tables have been put together and repairs have been made to several others.

Road Superintendent, Nick Johnson, county is cutting with brush mower.

Road Superintendent, Nick Johnson, had a repair and service to the AC unit in the community room.

Received a quote from Reliant Mechanical Inc. for several options. Option 1 to install MERV 10-5 inch filter boxes for two furnaces for \$1348.00 and option 2 to install 1 inch filter in return duct drop on two furnaces for another for \$909. After discussion of options, Trustee Rausch moved to accept the quote for option 1 the 5 inch \$1348 and a second by Trustee McCreary to approve the purchase. McCreary, yea, Rausch, yea, Kingham, yea.

Road Superintendent, Nick Johnson, presented a quote from Reliant Mechanical Inc. for equipment clean and check of a/c units and furnace for spring and fall. The quote for spring is \$280.00 and the fall quote is \$280.00. Trustee Rausch moved to accept the quote and a second by Trustee McCreary to approve the purchase. McCreary, yea, Rausch, yea, Kingham, yea.

### **FIRE & EMERGENCY SERVICES**

Chief Steve Brose received two quotes for the kitchen remodel. Option 1 from Robert McClintock for \$17625.00 and option 2 from 5 Points contracting for \$17,200.

CPI Industrial Company presented a proposal for flooring of 1,042 square feet for dry room, kitchen, dining area, 2 hallways, 2 bathrooms including the shower areas and turn out gear room for \$4733.00 for decorative floor of vinyl flake.

These quotes do not include appliances. Chief Steve Brose requested \$30,000 for total project. Trustee McCreary moved to accept the kitchen remodel of \$30,000 and a second by Trustee Kingham. Upon call of the roll, all being in favor the kitchen remodel was approved.

Chief Steve Brose requested to purchase a nozzle for the tanker for \$1090.60 from Fire Safety Services. Trustee Rausch moved to accept the purchase of the nozzle for \$1090.60 and a second by Trustee McCreary. Upon call of the roll, all being in favor the purchase was approved.

Chief Steve Brose requested to purchase five radios for a total of \$15,082.25 from Motorola Solutions. Trustee McCreary moved to accept the purchase of five radios for \$15,082.25 and a second by Trustee Kingham. Upon call of the roll, all being in favor the purchase was approved.

Chief Steve Brose announced Seth Lyon a 14 year member is resigning full time.

Chief Steve Brose noted crews completed monthly safety trainings.

See the report for additional detail.

#### **CORRESPONDENCE/OTHER MISCELLANEOUS**

None.

#### **EXECUTIVE SESSION**

None

There being no further business, Trustee Kingham moved to adjourn the meeting, Trustee McCreary offered a second. Upon a roll call vote, all being in favor, the meeting was adjourned.

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Ricky Kingham (Chairman)

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Jack Rausch

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Don McCreary