

ALLEN TOWNSHIP BOARD OF TRUSTEES

July 12, 2021

Minutes

Call to Order

Trustee Kingham, as Chairman called the regular meeting of the Allen Township Trustees to order on July 12, 2021 at 7:00 p.m.

Pledge of Allegiance

Trustee Kingham began the meeting with the Pledge of Allegiance.

Roll Call:	Rick Kingham	Township Trustee Chairman
	Don McCreary	Township Trustee
	Jack Rausch	Township Trustee
	Lori LaCella	Township Fiscal Officer
	Steve Brose	Fire Chief
	Nick Johnson	Road Superintendent
	Bill Streng	Zoning
	Mike Thiergartner	Zoning Board of Appeals
	Paige Landon	A Woman’s Touch Landscaping

FINANCES & ADMINISTRATION

The Fiscal Officer read the minutes of June 7, 2021, and the said minutes were approved as read.

The Fiscal Officer provided each member of the Board with a list of recent receipts and pending expenditures for review. There was a motion by Trustee Rausch and a second by Trustee McCreary, and upon certification by the Fiscal Officer that appropriate funds were available, the pending expenditures were approved. The Fiscal Officer also provided the most recent payroll reports for the Board’s review. The board reviewed the previous month’s bank reconciliation and verified the sequence of the checks.

Resolution 2021.6 - Grant an additional paid holiday for June 19th-Juneteenth

Juneteenth (celebrated on June 19th), the celebration of the end of slavery in the United States, was declared a national holiday. As a result of the federal action, the state of Ohio automatically recognizes Juneteenth as a holiday.

This date marks the day in 1865 when federal troops arrived in Galveston, Texas to assume control of the state and announce the freedom of all enslaved people two and a half years after the Emancipation Proclamation was signed and two months after General Robert E. Lee surrendered the Confederacy to end the Civil War. It represents liberty, hope and resiliency, and is widely considered to be the oldest African American holiday in the United States.

There was a motion by Trustee Rausch to adopt June 19th/Juneteenth as an official paid holiday, seconded by Trustee McCreary; all were in favor, resolution passed.

Resolution 2021.7 - Move Funds from Fire Department Equipment Fund to Fire Fund

There was a motion by Trustee McCreary to accept moving of funds from fire department equipment fund to fire fund for purchase of fire truck, seconded by Trustee Kingham; all were in favor, resolution passed.

PUBLIC FORUM

Received an email from a family that is interested in restoring and/or replacing a family headstone at Buck Run Cemetery. The request is to have a professional monument company make these restorations. The trustees stated they would assist in any way possible and granted approval for the family member to proceed. Trustee Kingham moved to grant permission to the family and a second by Trustee Rausch to approve the renovations. McCreary, yea, Rausch, yea, Kingham, yea.

ZONING BUSINESS

Received numerous zoning questions throughout the month with four certificates issued.

Bill Steng noted he had two inquiries from the Union County Engineer's office to determine if the parcels were in compliance with our zoning requirements, and could they clear the parcels. In both cases they were in compliance.

Met with a resident regarding whether or not a parcel would need BZA approval in order to meet our zoning requirements due to the parcel having only an 80' entry. The resident also owns the adjacent property and although it is felt that BZA approval is not required at this time they should meet with the Union County Engineer to ascertain that the parcel met county requirements.

See attached report for more detail.

SHERIFF REPORT

No attendance.

ROAD BUSINESS

Road Superintendent, Nick Johnson presented a quote from A Women's Touch Landscaping. The quote is basic maintenance, mulch, flowers and trees. Upon discussion the front area of the township building will be a rock bed instead of mulch. The quote is for \$15,375.00. Trustee Kingham moved to accept the quote for \$15,375.00 and a second by Trustee Rausch to approve the contract with A Women's Touch Landscaping. McCreary, yea, Rausch, yea, Kingham, yea.

Road Superintendent, Nick Johnson noted the second cut will begin within the next week.

Road Superintendent, Nick Johnson, noted there is an issue with trees on Poling Rd. that he has worked on resolving.

FIRE & EMERGENCY SERVICES

Chief Steve Brose noted the kitchen remodel will begin in August.

Chief Steve Brose noted the M601 had a spark plug and wire replaced today, this is the 3rd one.

Chief Steve Brose noted the front office furnace needed the blower replaced for \$882.40 to Reliant Mechanical.

Chief Steve Brose is interviewing 6 of the part time members for the open full-time position next week.

There was a discussion on the American Rescue Plan Act. The funds would be specific to Premium pay, sewage, and loss of revenue.

Townships have been included via Senate Bill 111.

The FD's DUNS number, Cage code, and Sam can be used by the Township as well.

Allen Township has been allocated \$271,933.75; this would be distributed in one payment of \$135,966.88 each year (2021, 2022). It is apply for all or nothing.

Use of funds is specified in OTA publication

See the report for additional detail.

CORRESPONDENCE/OTHER MISCELLANEOUS

None.

EXECUTIVE SESSION

None

There being no further business, Trustee Kingham moved to adjourn the meeting, Trustee McCreary offered a second. Upon a roll call vote, all being in favor, the meeting was adjourned.

Ricky Kingham (Chairman)

Jack Rausch

Don McCreary