

ALLEN TOWNSHIP BOARD OF TRUSTEES
January 4, 2021
Minutes

Call to Order

Trustee McCreary, as Chairman called the regular meeting of the Allen Township Trustees to order on January 4, 2021, at 7:00 p.m.

Pledge of Allegiance

Trustee McCreary began the meeting with the Pledge of Allegiance.

Roll Call:	Don McCreary	Township Trustee Chairman
	Jack Rausch	Township Trustee
	Rick Kingham	Township Trustee
	Lori LaCella	Township Fiscal Officer
	Steve Brose	Fire Chief
	Nick Johnson	Road Superintendent
	Deputy Smith	Union County Sheriff

FINANCES & ADMINISTRATION

The Fiscal Officer read the minutes of December 7, 2020, and said minutes were approved as read.

The Fiscal Officer provided each member of the Board with a list of recent receipts and pending expenditures for review. There was a motion by Trustee Rausch and a second by Trustee McCreary, and upon certification by the Fiscal Officer that appropriate funds were available, the pending expenditures were approved. The Fiscal Officer also provided the most recent payroll reports for the Board's review. The board reviewed the previous month's bank reconciliation and verified the sequence of the checks.

The new IRS mileage rates apply to travel starting on January 1, 2021, is .56 cents per mile for business purposes. There was a motion by Trustee Rausch to accept the mileage rate of .56 cents for 2021 and Trustee Kingham seconded.

2021 Meeting Schedule

The trustees set the following schedule for meetings and events for 2021:

Trustee Meetings:

January 4, February 1, March 1, April 5, May 3, June 7, July 12, August 2, September 13, October 4, November 1, December 6.

Community Day - Tentative September 18, depending on COVID-19 and schedules.

Dumpster Day - Tentative April 24 with COVID Restrictions! You UNLOAD into dumpsters yourself due to COVID regulations.

Resolution 2021.1

This being the first meeting of the year, there was a motion by Trustee McCreary that Trustee Kingham is nominated as Chairman for the year 2021, which nomination received a second from Trustee Rausch.

Upon roll call: Rausch, yea; McCreary, yea, Trustee Kingham was confirmed as Chairman.

Resolution 2021.2

There was a motion by Trustee McCreary that Trustee Rausch is named Vice-Chairman for the year 2021, which nomination received a second from Trustee Kingham. Upon roll call: Rausch, yea; McCreary, yea, Trustee Rausch was confirmed as vice-chairman.

Resolution 2021.3 - Appointment of Zoning Officers

The board discussed Zoning Commission members for 2020. The motion to keep the same following appointments were made by Trustee McCreary and seconded by Trustee Rausch. Ken Reiff for renewal of terms with the alternates, remaining.

Zoning Board Appointments

Andrew See	term expires 12/31/2021
Charlotte Blumenschein	term expires 12/31/2022
Eric Pancallo	term expires 12/31/2023

Louis Meyer	term expires 12/31/2024
Ken Reiff	term expires 12/31/2025
Gary Wallace as the Zoning Board alternate	
Allison Hamilton, Secretary	

Resolution 2021.4 - Appointment of Zoning Appeals Appointment

Zoning Appeals Appointments

Nancy Kovac resigned from her position, which expired 12/31/2020; alternate Michael Thiegartner will replace Nancy Kovacs.

Justin Story	term expires 12/31/2021
Leland Walk	term expires 12/31/2022
William Thaman	term expires 12/31/2023
Dain Bruns	term expires 12/31/2024
Michael Thiegartner	term expires 12/31/2025
Allison Hamilton, Secretary	

There is still a need for an alternate for zoning appeals. If you are interested, please send a letter of interest to Allen Township Trustees.

DESTRUCTION OF RECORDS

The trustees advised that the Township has an approved Record Retention schedule, it will be followed as outlined for the destruction of records and a meeting was not necessary to carry out the schedule.

PUBLIC FORUM

None

ZONING BUSINESS

Mr. Streng reported for 2020:
Twenty-Two Zoning certificates with six being new home permits.
Received a call from an individual asking about zoning requirements to pen a rental facility at 22625 North Darby Coe Rd. I explained to him that this area is zoned U1 and this type of business would require

B3 zoning. That would require a conditional use permit to allow that type of business to operate on the old Elliott farm, and that request would have to come from the property owner.

Received a call from a Columbus Realtor requesting zoning information relative to an RV dealership being located on property adjacent to the Ohio Ready Mix Facility on NW Parkway, across from the Honda Plant. They did not know the exact address and I explained that this area is zoned M1 and M2 depending on the site and that their proposed business proposal would require a zoning change to B3. Ohio Ready Mix owns the site, and the request would have to come from them. The decision to rezone a property in Allen Township is the responsibility of the Allen Township Zoning Board, with the approval from the trustees.

See attached report for more detail.

SHERIFF REPORT

Deputy Smith attended and has had no issues within the Township. The trustees had no concerns for the Sheriff.

ROAD BUSINESS

Road Superintendent, Nick Johnson presented a bill for new toilets for \$984.48. Trustee Don McCreary moved to approve the cost of \$984.48 and Trustee Jack Rausch seconded.

There was a discussion to remove the drinking fountain in the community room for safety reasons. The picnic tables received were not up to the quality standard advertised. Nick returned those tables with a cost of \$547.87 in shipping and the purchase of quality tables. These costs are part of CARES Act funds.

Road Superintendent, Nick Johnson presented a quote from Hilliard Lawn and Garden, for the trade-in of the tractor for \$11,968 and the purchase of \$13,649.00 for a balance of \$1,681.00. Trustee McCreary made the motion to approve and Trustee Rausch seconded.

Nick Johnson noted there would be an invoice for additional wiring from Eubanks estimated at \$1000.00.

Nick Johnson noted that his part-time employee worked a total of 1454 hours for 2020.

FIRE & EMERGENCY SERVICES

Chief, Steve Brose is averaging about one person off work per week due to COVID-19.

Chief, Steve Brose brought up the discussion of the future need for a levy. The Trustees will discuss further after review.

Crews have completed monthly safety training.

See the report for additional detail.

CORRESPONDENCE/OTHER MISCELLANEOUS

None.

EXECUTIVE SESSION

None

There being no further business, Trustee Rausch moved to adjourn the meeting, Trustee McCreary offered a second. Upon a roll call vote, all being in favor, the meeting was adjourned.


Don McCreary (Chairman)

Jack Rausch

Ricky Kingham