

**ALLEN TOWNSHIP BOARD OF TRUSTEES**

**April 5, 2021**

**Minutes**

**Call to Order**

Trustee Kingham, as Chairman called the regular meeting of the Allen Township Trustees to order on March 1, 2021, at 7:00 p.m.

**Pledge of Allegiance**

Trustee Kingham began the meeting with the Pledge of Allegiance.

<b>Roll Call:</b>	Rick Kingham	Township Trustee Chairman
	Don McCreary	Township Trustee
	Jack Rausch	Township Trustee
	Lori LaCella	Township Fiscal Officer
	Steve Brose	Fire Chief
	Nick Johnson	Road Superintendent
	Deputy Roberts	Union County Sheriff

**FINANCES & ADMINISTRATION**

The Fiscal Officer read the minutes of March 1, 2021, and the said minutes were approved as read.

The Fiscal Officer provided each member of the Board with a list of recent receipts and pending expenditures for review. There was a motion by Trustee Rausch and a second by Trustee McCreary, and upon certification by the Fiscal Officer that appropriate funds were available, the pending expenditures were approved. The Fiscal Officer also provided the most recent payroll reports for the Board's review. The board reviewed the previous month's bank reconciliation and verified the sequence of the checks.

Fiscal Officer, Lori LaCella requested the purchase of 5 mats from The Supply Place for a total of \$1296.00. There was a motion by Trustee McCreary and a second by Trustee Kingham to approve the purchase of mats for a total of \$1296.00. All in favor.

Fiscal Officer, Lori LaCella reviewed the Allen Township Guidelines to open the township hall. The guidelines have been discussed and the Township will open on May 1, 2021

Trustee Rick Kingham discussed the hanging of pictures that were taken down to paint the hall. There was a discussion of how to display historical pictures and current.

**PUBLIC FORUM**

None.

**ZONING BUSINESS**

Received numerous zoning questions throughout the month, and again there were a lot of calls from appraisers, landowners, lawyers, etc.

Tours through the township have not revealed any issues worth sending any letters to residents, if anyone has seen any issues I may have missed please let me know.

Bill Streng noted on March 9 he represented the township on a ZOOM meeting with the Union County Health Department regarding their annual District Provisional Council. He was impressed by the workload and professionalism of the Health Department.

See attached report for more detail.

#### **SHERIFF REPORT**

Deputy Roberts attended and has had no issues within the Township.

#### **ROAD BUSINESS**

Road Superintendent, Nick Johnson noted we are using Smith's Roll off for Spring Clean-up on April 24<sup>th</sup> 7:00 am to 2:30 pm. Residents will need to show proof of Allen Township residency and will unload items themselves. There will be no batteries, no yard debris, no cans of paint, and no appliances with Freon.

Road Superintendent, Nick Johnson noted that Darby Pottersburg will be closed for 5 days beginning on April 12, 2021 to install pipe weather permitting. Nick Johnson requested \$1200 to rent for one week a mini hoe from Ace Hardware, there was a motion by Trustee Kingham and a second by Trustee Rausch to approve the rental of the mini hoe for \$1200.00. All in favor.

Road Superintendent, Nick Johnson presented a quote from Blues Creek Industries for the spraying of gravel lot, fuel storage area at the township hall, spraying of guardrail and sign posts for a total of \$1815.00. There was a motion by Trustee Rausch and a second by Trustee Kingham to approve the rental for \$1815.00. All in favor.

Nick Johnson received a quote from Nathan Johnson for the back pavilion clean up, remove rotten boards and staining for \$1680.00. There was a motion by Trustee McCreary and a second by Trustee Kingham to approve the \$1680.00 for Nathan Johnson. All in favor.

Road Superintendent noted the township hall light switches will be completed on rainy day and the picnic tables will be put together.

#### **FIRE & EMERGENCY SERVICES**

Chief Steve Brose noted three estimates have been requested for the Fire Department kitchen remodel. Out of the 3 estimates requested, one submitted, then withdrew over the weekend. Chief Steve Brose will be contacting other companies.

Chief Steve Brose noted the tanker had a major leak in tank to pump piping and he took to factory for repair. The total cost for the repair was \$1177.82.

Chief Steve Brose, noted the fire department purchased a new clothes dryer to replace the one that quit over the weekend for a cost of \$549.00.

Chief Steve Brose noted that testing and promotions for Lieutenants will be completed this month.

Chief Steve Brose noted the monthly safety training has been completed and the EMS paramedic refresher training is underway.

See the report for additional detail.

**CORRESPONDENCE/OTHER MISCELLANEOUS**

None.

**EXECUTIVE SESSION**

None

There being no further business, Trustee Kingham moved to adjourn the meeting, Trustee McCreary offered a second. Upon a roll call vote, all being in favor, the meeting was adjourned.

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Ricky Kingham (Chairman)

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Jack Rausch

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Don McCreary