

ALLEN TOWNSHIP BOARD OF TRUSTEES

July 13, 2020

Minutes

Call to Order

Trustee McCreary, as Chairman called the regular meeting of the Allen Township Trustees to order on July 13, 2020, at 7:00 p.m.

The oath of office was administered to Ricky Kingham, appointed as Trustee to fill the unexpired term of the seat formerly held by the late Trustee Ron Chapman by Lori LaCella, Fiscal Officer.

“I, Ricky Kingham, I, do solemnly swear that I will support the Constitution of the United States and the Constitution of Ohio, and will faithfully and impartially discharge and perform all of the duties incumbent upon me as Township Trustee in Allen Township, Union County, Ohio, according to the best of my ability and understanding. [This I do as I shall answer unto God.]”

Chairman Trustee McCreary asked for a moment of silence at the beginning of the meeting in honor of Trustee Ron Chapman.

Pledge of Allegiance

Trustee McCreary began the meeting with the Pledge of Allegiance.

Roll Call:	Don McCreary	Township Trustee Chairman
	Jack Rausch	Township Trustee
	Lori LaCella	Township Fiscal Officer
	Steve Brose	Fire Chief
	Deputy Salyers	Sheriff Department
	Jarrold Weiss	Resident
	Josh Shaw	Resident

FINANCES & ADMINISTRATION

The Fiscal Officer read the minutes of June 1, 2020 and June 25, 2020 the said minutes were approved as read.

The Fiscal Officer provided each member of the Board with a list of recent receipts and pending expenditures for review. There was a motion by Trustee Rausch and a second by Trustee McCreary, and upon certification by the Fiscal Officer that appropriate funds were available, the pending expenditures were approved. The Fiscal Officer also provided the most recent payroll reports for the Board’s review. The board reviewed the previous month’s bank reconciliation and verified the sequence of the checks.

PUBLIC FORUM

Resident Jarrold Weiss and Josh Shaw attended the meeting to discuss communication within the township and how information is shared within the township. Jarrold expressed his concern with lack of use of the township FB page for the sharing of township business and meeting notices. The Trustees shared that the township webpage is for sharing the monthly minutes, news and calendar events and FB

has been used for announcements of activities, celebrations and photo's. The Trustees have reviewed other townships use of FB and the majority do not use FB for meeting announcements or not at all. The minutes are reviewed and approved at the next month's meeting and then added to the webpage. They cannot be added to the webpage until approved and signed by the trustees.

The Trustees explained that townships are required by the ORC to designate a newspaper of public record for public legal notices according to the O.R.C. 121.22. The township must give 24 hours' notice of all special meetings. These notices are published in the Marysville Journal Tribune and posted at the Community Building display case. The only exception to this procedure is an emergency requiring immediate official action.

The Trustee's will further review the communication concern in regards to rules for posting on social media, an open forum in Allen Township with the County Prosecutor and report back at the next meeting.

ZONING BUSINESS

Mr. Streng received numerous zoning questions throughout the month.

Mr. Streng received a request for two ground signs to be installed at the new location of Jackson's Collision Service now located at 18205 Poling Road. They plan to install two signs, one facing U. S. 33 and 1 sited to be visible from both Northwest Parkway and Poling Road. The signs are both somewhat larger than allowed by zoning resolution, and resolution states only one sign allowed per business. Both of these issues were addressed during the required BZA hearing and were approved as requested.

Received a request from John Kiriah of Kenjoh Outdoor Advertising to install a billboard at 17955 Poling Road. The billboards must be 100' from each adjacent property line and he has only 60' from the property line to the north, which is Jackson's property and 60' from the property line to the South, which is owned by Mr. Kiriah. Variances for the issues can be granted if the majority of the BZA board approves. The BZA hearing was held at 1900 hrs. on June 29 and was unanimously rejected. See notes for additional details.

Received a call from Safety Through Engineering regarding a new on site scrap processing building they will be building for Honda on Johnson Road. They will be obtaining a zoning certificate for this building in the near future. It will be 39,920 S.F. building. This building is located in Liberty Township, with the sidewall directly on the township line. On July 7, we issued a zoning certificate to Honda to construct a 9000 SF warehouse at 20055 Johnson Road to facilitate the scrap facility.

See attached notes.

SHERIFF REPORT

No issues to report.

ROAD BUSINESS

Road Superintendent, Nick Johnson provided an update on the ditches being cleaned on Boord Rd and James Watkins Rd.

There was an issue with the well and Eaton replaced the well pump, electric control box, and the pressure switch. The pump had been in there since 6/10/1992. Our well is 180' deep; the pump is 80' deep. We upgraded from a 1 1/2 hp 35-gpm pump to a 3 hp 45 gpm. Total cost for this unexpected project \$4124.75.

Nick Johnson noted the township's landscaper has been forced to downsize causing her to no longer be able handle the Township, and in the process of looking for other landscapers.

Nick Johnson noted the resurfacing of the Community Building parking lot had been completed and the painting of the lines will be done within the next week.

FIRE & EMERGENCY SERVICES

Chief, Steve Brose noted the grill shelter was completed under budgeted amount of \$2500 for \$2060.84.

Chief Steve Brose noted the concern for the R601 vehicle pump switch.

Chief Steve Brose requested to purchase two computers for \$800 each. The budget appropriation for technology is \$7500 and have used \$0 to date. Trustee Rausch made the motion to approve \$1600 for the purchase of two computers, Trustee Kingham seconded the motion.

Chief Steve Brose noted the annual EMS grant for \$3836.23 was received. There is one application for \$1000 for paramedic school.

Chief Steve Brose noted he has hired two part time members. The schedule is looking good.

Chief Steve Brose has an agreement with Liberty Township Fire to assist in covering a portion of their area for the coming months. Liberty Township is struggling with manpower and coverage. Chief Steve Brose is sending an officer on all calls for coordination support.

See the attached report for additional detail.

CORRESPONDENCE/OTHER MISCELLANEOUS

None

EXECUTIVE SESSION

Chief Steve Brose made the motion to move into executive session to discuss personal matters, Trustee McCreary seconded. Upon a roll call vote, all being in favor, Trustee McCreary called the executive session to order.

Roll call vote: Trustee McCreary, yea. Trustee Rausch, yea. Trustee Kingham, yea.

After discussion, Trustee McCreary made the motion to move out of executive session, Trustee Kingham offered a second, Trustee McCreary adjourned executive session and upon a roll call vote, all being in favor, Trustee McCreary called the regular meeting back to order.

Roll call vote: Trustee McCreary, yea. Trustee Rausch, yea. Trustee Kingham, yea.

After returning to regular session, Trustee McCreary moved to appoint William Thaman for the vacancy on the Board of Zoning Appeals and Trustee Rausch seconded.

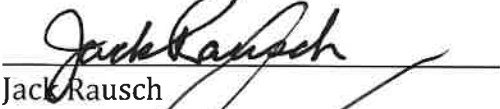
Trustee McCreary moved to appoint Michael Thiergartner for the vacancy of alternate zoning board of appeals member and Trustee Rausch seconded.

There being no further business, Trustee Rausch moved to adjourn the meeting, Trustee McCreary offered a second. Upon a roll call vote, all were in favor, the meeting was adjourned.

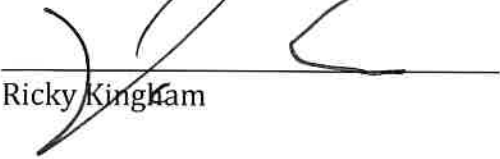
Roll call vote: Trustee McCreary, yea. Trustee Rausch, yea. Trustee Kingham, yea.



Don McCreary (Chairman)



Jack Rausch



Ricky Kingham