

ALLEN TOWNSHIP BOARD OF TRUSTEES

March 2, 2020

Minutes

Call to Order

Trustee McCreary, as Chairman called the regular meeting of the Allen Township Trustees to order on March 2, 2020, at 7:00 p.m.

Pledge of Allegiance

Trustee McCreary began the meeting with the Pledge of Allegiance.

Roll Call:	Don McCreary	Township Trustee Chairman
	Jack Rausch	Township Trustee
	Lori LaCella	Township Fiscal Officer
	Steve Brose	Fire Chief
	Nick Johnson	Road Superintendent
	Drew See	Zoning
	Bill Streng	Zoning
	Andrea Weaver	Union County Auditor
	Rick Rodger	Union County Prosecutor Office
	Deputy Brad Phipps	Sheriff Office
	Deputy Chris Globe	Sheriff Office

FINANCES & ADMINISTRATION

The Fiscal Officer read the minutes of February 10, 2020, said minutes were approved as read.

The Fiscal Officer provided each member of the Board with a list of recent receipts and pending expenditures for review. There was a motion by Trustee Rausch and a second by Trustee McCreary, and upon certification by the Fiscal Officer that appropriate funds were available, the pending expenditures were approved. The Fiscal Officer also provided the most recent payroll reports for the Board's review. The board reviewed the previous month's bank reconciliation and verified the sequence of the checks.

The fiscal officer provided an update on the grant. The grant was mailed to multiple contractors and the responses were due back by February 17th, 2020. There were no responses.

The fiscal officer presented the board with the final appropriations. After review and discussion Trustee, Rausch moved, seconded by Trustee McCreary that the final appropriations be approved. Upon roll call, all being in favor, the appropriations were approved.

PUBLIC FORUM

Andrea Weaver, Union County Auditor attended the meeting to review current levy information. The auditor brought to the Trustee's attention the qualitative energy district information. The township trustees discussed the possibility of a Levy soon and were advised to discuss with the Auditor and Prosecutor by end of January the details.

County Auditor, Andrea Weaver will check on the gas tax revenue receipt dates.

Rick Rodger's attended the meeting to discuss his running for the Probate and Juvenile judge. He has been in the county since 1988. Has broad experience in civil and criminal cases.

ZONING BUSINESS

Mr. Streng received numerous calls throughout the month.

Mr. Streng noted Drew See, who owns 81 acres on Bear Swamp Rd. is in the process of dividing into smaller units. Drew See submitted his request to incorporate three flag lots into his sub-division. This was approved on February 17th.

Mr. Streng received a phone call from an appraiser regarding the sale of the Johnson home on Allen Center Rd. and regulation Section 906 and 908. This issue was discussed with the zoning board at February 2nd meeting and they are looking into the issue.

Mrs. Zimmerman on 22625 N. Darby Coe Rd. has not yet relocated the small building that her daughter constructed roughly 5 feet from the property line. This will be discussed in detail at the next meeting after review.

Mr. Streng received a call from Rob Eubanks relative to his upcoming purchase of Sam Jackson's Auto Repair Building on NW Pkwy. He was concerned about the signage and would like to reuse Sam Jackson's sign. He was told he would not need further approval from the BZA. Mr. Streng also contacted Jerrod Jackson to remind him to contact him about his new signage for the former Hayner Building on Poling Rd. They have been renovating this building and will be moving their auto body repair shop to this site in the future.

Leland Walk made the nomination of Gary Bowman for a temporary alternative for the zoning appeals board until a replacement could be found. There was a motion by Trustee Rausch and a second by Trustee McCreary accepting Gary Bowman as the temporary alternative for the zoning appeals board.

See the attached report for additional detail.

SHERIFF REPORT

Deputy Blobe and Deputy Phipps attended and has had no issues within the Township. The trustees had no concerns for the Sheriff.

ROAD BUSINESS

Road Superintendent, Nick Johnson noted the temporary salt structure was set up.

FIRE & EMERGENCY SERVICES

Chief, Steve Brose has begun research on building improvements.

Chief Steve Brose reported the sale of 2006 Chevy 5500 ambulance to Leesburg Twp. for \$20,000. There was a motion by Trustee Rausch and a second by Trustee McCreary to proceed with the sale.

The new medic will be inspected on March 26th.

Chief Steve Brose noted the previously approved EMS protocol software was placed on hold for a further product review. The MARCS radio for the new Medic has been received. The power load systems have been received. The cots will be around mid-March.

Chief, Steve Brose noted precautions are in place for the coronavirus. The Fire Department is following CDC and Ohio EMS guidelines.

Chief, Steve Brose noted the officers have interviewed one part-time candidate and extended an offer. The individual has accepted the offer and will be completing his physical.

Chief, Steve Brose has submitted the following grants: Ohio EMS, State Fire Marshal training reimbursement, and Ohio Fire Marshal's equipment grant. All are 100% funded, and will also be involved with a county-wide regional AFG for SCBA's that will save the budget approximately \$100,000 if awarded.

See the attached report for additional detail.

CORRESPONDENCE/OTHER MISCELLANEOUS

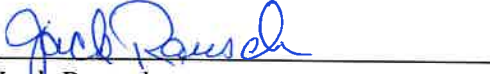
EXECUTIVE SESSION

None

There being no further business, Trustee Rausch moved to adjourn the meeting, Trustee McCreary offered a second. Upon a roll call vote, all were in favor, the meeting was adjourned.



Don McCreary (Chairman)



Jack Rausch

Ron Chapman (Absent for medical leave)