

**ALLEN TOWNSHIP BOARD OF TRUSTEES**

**January 6, 2020**

**Minutes**

**Call to Order**

Trustee Rausch, as Chairman called the regular meeting of the Allen Township Trustees to order on January 6, 2020, at 7:00 p.m.

**Pledge of Allegiance**

Trustee Rausch began the meeting with the Pledge of Allegiance.

<b>Roll Call:</b>	Jack Rausch	Township Trustee Chairman
	Don McCreary	Township Trustee
	Lori LaCella	Township Fiscal Officer
	Steve Brose	Fire Chief
	Nick Johnson	Road Superintendent
	Drew See	Zoning
	Bill Streng	Zoning
	Deputy Kent	Union County Sheriff
	Danielle Sullivan	Union County Clerk of Courts Candidate
	Michael Sullivan	
	Kim Zacharias	Union County Commissioner Candidate
	Sal Petroyia	Union County Recorder Candidate
	Sharon Robinson-Walls	Probate and Juvenile Court Judge Candidate

**FINANCES & ADMINISTRATION**

The Fiscal Officer read the minutes of December 2, 2019, said minutes were approved as read.

The Fiscal Officer provided each member of the Board with a list of recent receipts and pending expenditures for review. There was a motion by Trustee Chapman and a second by Trustee McCreary, and upon certification by the Fiscal Officer that appropriate funds were available, the pending expenditures were approved. The Fiscal Officer also provided the most recent payroll reports for the Board’s review. The board reviewed the previous month’s bank reconciliation and verified the sequence of the checks.

Update to 2020 Meeting Schedule to change February meeting from the 3rd to the 10th.

**Resolution 2020.1**

This being the first meeting of the year, there was a motion by Trustee Rausch that Trustee McCreary is nominated as Chairman for year 2020, which nomination received a second from Trustee McCreary. Upon roll call: Rausch, yea; McCreary, yea; Trustee McCreary was confirmed as Chairman.

**Resolution 2020.2**

There was a motion by Trustee Rausch that Trustee Chapman is named Vice-Chairman for the year 2020, which nomination received a second from Trustee McCreary. Upon roll call: Rausch, yea; McCreary, yea; Trustee Chapman was confirmed as vice-chairman.

**Resolution 2020.3 - Appointment of Zoning Officers**

The board discussed Zoning Commission members for 2020. The motion to keep the same following appointments were made by Trustee McCreary and seconded by Trustee Rausch. Louis Meyer for renewal of terms with the alternates, remaining.

**Zoning Board Appointments**

Charlotte Blumenschein	term expires 12/31/2022
Eric Pancallo	term expires 12/31/2022
Andrew See	term expires 12/31/2021
Ken Reiff	term expires 12/31/2020
Louis Meyer	term expires 12/31/2024
Gary Wallace as the Zoning Board alternate	
Allison Hamilton, Secretary	

**Resolution 2020.4 - Appointment of Zoning Appeals Appointment**

**Zoning Appeals Appointments**

Leland Walk	term expires 12/31/2022
Rick Kingham	term expires 12/31/2022
Justin Story	term expires 12/31/2021
Nancy Kovacs	term expires 12/31/2020
Dain Bruns	term expires 12/31/2024
Allison Hamilton, Secretary	

There is still a need for alternate for zoning appeals.

**DESTRUCTION OF RECORDS**

The trustees advised that the Township has an approved Record Retention schedule, it will be followed as outlined for the destruction of records and a meeting was not necessary to carry out the schedule.

**PUBLIC FORUM**

Candidates for various political offices attended the meeting to introduce themselves and positions they are running for.

Danielle Sullivan for Union county clerk of courts who has worked currently in the position for 5 years and a lifetime resident of Union County.

Kim Zacharias for Union County Commissioner has been a lifelong resident with over 20 years in law enforcement.

Sal Petrovia for Union County Recorder a long time resident of Marysville.

Sharon Robinson - Walls for probate & juvenile court judge. She has 20 years as chief magistrate of union county probate and juvenile court and 6 years as union county probation officer.

Lisa Swiatek made the request for the 4H group to meet at 7:00 P.M. on the following dates:

- February 12
- February 26
- March 11
- April 8
- May 6
- June 10
- July 15

There was a motion by Trustee McCreary to approve the meeting dates, seconded by Trustee Rausch.

## **ZONING BUSINESS**

Mr. Streng reported for 2019:

27 variance permits and 8 new home permits.

Mr. Streng distributed a letter dated October 3, 2019, received from an attorney in regards to Michael and Joyce George, 23000 St. Rt. 245 for a nuisance and zoning complaint. Mr. Streng addressed this with Thayne Gray. At the suggestion of Thayne Gray, he contacted the neighbor regarding traffic flow and whether they felt a flea market was being run from the property. The neighbor feels the traffic is from the horse boarding business operated at their farm. A letter was sent to Mr. George to inform them of the complaint. Mr. Streng received a letter from the Jones to advise us that they were not having a flea market and did not feel their property condition was an issue. The matter has been referred to Thayne Gray for his advice. No update.

## **SHERIFF REPORT**

Deputy Kent attended and has had no issues within the Township. The trustees had no concerns for the Sheriff.

## **ROAD BUSINESS**

Road Superintendent, Nick Johnson reviewed the window estimates. The estimate from Best Windows is \$16635 and \$21279 from Rosati Windows. After discussion, a motion was made by Trustee Rausch to approve the quote from Best Windows for \$16635, with a lifetime warranty. Trustee McCreary seconded the approval.

Road Superintendent, Nick Johnson report Golden Bear Lock provided an estimate for \$1315.00 to install an electronic lock mechanism to the inside door of the community building for added security. A motion was made by Trustee Rausch to approve \$1315 for Golden Bear Lock. Trustee McCreary seconded the approval.

Road Superintendent, Nick Johnson requested the rental for a mini excavator for the fire department grease trap which will cost \$1319 from Franklin equipment. A motion was made by Trustee Rausch to approve \$1319.00 for Franklin equipment. Trustee McCreary seconded the approval.

Road Superintendent, Nick Johnson requested to rent a chipper for one week from Franklin equipment for \$1040.37. A motion was made by Trustee Rausch to approve \$1040.37 for Franklin equipment. Trustee McCreary seconded the approval.

Road Superintendent, Nick Johnson requested to purchase a salt spreader for the truck for \$4736.00 from Custom Way Welding. A motion was made by Trustee Rausch to approve \$4736.00 for Custom Way Welding. Trustee McCreary seconded the approval.

Road Superintendent, Nick Johnson discussed the future of salt building. The request was made to build a temporary salt shed. The cost would be \$2050.00 for Buckeye Ready Mix, 31 concrete blocks. A motion was made by Trustee Rausch to approve \$2050.00 for Buckeye Ready Mix. Trustee McCreary seconded the approval.

Road Superintendent, Nick Johnson noted the replacement of rear door in the shop and the county will be looking at the flood issue on Boord Rd.

**FIRE & EMERGENCY SERVICES**

Chief, Steve Brose reported an insurance claim for the damages on 11/27/2019 for total of \$3500.00 for the valve and stone work.

Chief, Steve Brose would like to purchase Responsoft EMS protocol software. This software makes working with guidelines more efficient on EMS calls. The Sherriff and county are going together to split the purchase. The fire department share is \$1427.86 of \$9400.00 for the start up. The cost will be \$198.11 per year beginning 2021. There will be an annual contract.

There was a motion by Trustee McCreary to approve the \$1427.86 for the software purchase, seconded by Trustee McCreary.

Chief, Steve Brose announced the Zane joint township meeting will be February 10th at 5:00 P.M.

See the attached report for additional detail.

**CORRESPONDENCE/OTHER MISCELLANEOUS**

Save the date, Union County Engineer's Annual Township Meeting, Saturday February 22 8:30 AM -12:00 PM. at the Union County Services Center.


Bicentennial Meeting, February 20 at 9:30 A.M. at the Union County Chamber of Commerce Office.

**EXECUTIVE SESSION**

None

There being no further business, Trustee Rausch moved to adjourn the meeting, Trustee McCreary offered a second. Upon a roll call vote, all being in favor, the meeting was adjourned.

  
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Don McCreary (Chairman)

  
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Jack Rausch

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Ron Chapman (Absent for medical leave)