

ALLEN TOWNSHIP BOARD OF TRUSTEES

April 2, 2018

Minutes

Call to Order

Trustee Chapman, as Chairman called the regular meeting of the Allen Township Trustees to order on April 2, 2018, at 7:00 p.m.

Pledge of Allegiance

Trustee Chapman began the meeting with the Pledge of Allegiance.

Roll Call:	Ron Chapman	Township Trustee
	Jack Rausch	Township Trustee
	Don McCreary	Township Trustee (Absent)
	Lori LaCella	Township Fiscal Officer
	Nick Johnson	Roads Superintendent
	Bill Streng	Zoning Inspector
	Rod Goddard	Fire Chief
	Deputy R. Garrison	Sheriff's Office
	Dain Bruns	Resident
	Stephen Tabor	Resident
	Tracy Richardson	Candidate for the Ohio House of Representatives

FINANCES & ADMINISTRATION

The Fiscal Officer read the minutes of the March 12th meeting. Said minutes were approved as read.

The Fiscal Officer provided each member of the Board with a list of recent receipts and pending expenditures for review. There was a motion by Trustee Chapman and a second by Trustee Rausch, and upon certification by the Fiscal Officer that appropriate funds were available, the pending expenditures were approved. The Fiscal Officer also provided the most recent payroll reports for the Board's review. The board reviewed the previous month's bank reconciliation and verified the sequence of the checks.

Discussed the auction on May 12th at 10:00 A.M. and using the parking lot over in the grassy / gravel area. The community hall is also rented on the same day. Deputy R. Garrison will check to see if PSO would be available to be available to assist with the increased traffic.

PUBLIC FORUM

Tracy Richardson, attended the meeting to introduce herself as a candidate running for the Ohio House of Representatives 86th District.

ZONING BUSINESS

Bill Streng, Zoning Inspector distributed and reviewed his monthly report to the Trustees. There were two certificates issued.

Mr. Streng reported the two vehicles at 22759 Darby Pottersburg Rd. had not been removed and a letter had been sent to advise that immediate action on her part is expected. She contacted Mr. Streng to advise the vehicles would be moved. The vehicles have not been moved yet.

Mr. Streng had responded in November to a call of the property located at 22625 North Darby Coe Rd. regarding a small building with the intent to use as a weekend cabin. After not hearing from the home owner, Mr. Streng spoke to the daughter on 2/2/18 who said she would contact him the following week. After several attempts to contact the daughter, a letter was sent and advised her that if she did not reply within 30 days on how the issue was being resolved, the issue would be referred to the prosecutor.

Received a call from a person representing himself as a consultant for oil companies relative to how the township felt about truck stops. He was advised if interested he could meet to review which properties were zoned B3.

Mr. Streng discussed property on Rt. 245 with a camping trailer. Trustee Rausch will contact the owner.

Mr. Streng noted a resident of Northwest Pkwy. property that needs trash removed. Mr. Streng will contact sanitation department.

Mr. Streng met with Brian Boggs regarding the property he purchased and his options to build houses on the property and discusses easement issues.

See the attached report for additional detail.

SHERIFF REPORT

Deputy R. Garrison wanted to get the first point of contact phone number for snow removal. He was provided with Superintendent Nick Johnson contact information.

Deputy R. Garrison will check to see if PSO would be available on the day of the Auction, May 12th to assist with additional traffic.

ROAD BUSINESS

Roads Superintendent Nick Johnson noted the pickup was in need of a repair and it would be covered under warranty. The truck was towed to Urbana, but the tow bill would not be covered.

Roads Superintendent Nick Johnson noted we are waiting for the delivery of the loader, and we did receive a rebate on the mower for about \$150.00

Superintendent Johnson met with the landscaper and presented a quote for general landscape maintenance of \$3825.00, Trustee Chapman made the motion to proceed with the landscape quote and Trustee Rausch seconded the approval.

Superintendent Johnson presented a quote for mulch from Ron Coe of \$1619.00 for 50 yards, Trustee Rausch made the motion to proceed with the mulch order and Trustee Chapman seconded the approval.

Superintendent Nick Johnson stated there have been concerns with GPS routing sending trucks at Darby Pottersburg Rd. for deliveries to Honda. The trucks should not be using this route for deliveries. There are new signs that will be 36X36 and also discussed the option of citing trucks that continue to make deliveries. It was advised to get more information/approval from the county before proceeding with any citations. Trustee Chapman stated that ODOT, Honda, and County should all come together to discuss.

Superintendent Nick Johnson and Trustees Chapman noted the future repair requirements of the township building to be in ADA (American with Disabilities Act) compliance for voting polling locations.

The memorial benches have been delivered and they turned out fantastic.

FIRE & EMERGENCY SERVICES

Chief Goddard had Eubanks Electric come give a quote to replace the T-8's bulb to LED, it has not been received yet.

Chief Goddard presented a quote to purchase lockers, cost \$1400. After discussion, Trustee Rausch made the motion to proceed with the purchase and Trustee Chapman seconded the approval.

Chief Goddard reported the discussion of county wide sharing of fire investigator. If the State Fire Marshall is not available (after hours), then could be called to assist. Discussed wanting to cooperate and assist, but not to lead and the need to watch costs of overtime.

Chief Goddard has purchased 1-Lucas CPR but pending the maintenance agreement.

Chief Goddard has ordered the Thermal Imager from Finley Fire.

Chief Goddard requested a motion to approve an employee for medical leave for three months for surgery, the estimated return date is 7/11/2018 based on Resolution 2018.7 The employee would like to use at 75% to extend the time of coverage. Trustee Rausch made the motion to proceed with the purchase and Trustee Chapman seconded the approval.

CORRESPONDENCE/OTHER MISCELLANEOUS

Discussed the request from Eric Phillips, Union County Marysville Economic Development request for Trustees and Fiscal officer to attend the meeting on April 18th at 8:00 A.M. It was confirmed that Trustee Chapman, Trustee Rausch and Lori LaCella, Fiscal Officer will attend.

Discussed the Chamber's Salute to Leaders Awards and nominated Bill Streng, the zoning inspector. Mr. Streng was thankful for the nomination but did not accept. There will be further discussion on who will be nominated. The deadline is April 20th.

EXECUTIVE SESSION

None.


There being no further business, Trustee Chapman moved to adjourn the meeting, Trustee Rausch offered a second. Upon a roll call vote, all being in favor, the meeting was adjourned.

Reviewed by Trustees:



Ron Chapman (Chairman)

Don McCreary (absent, illness)



Jack Rausch