

ALLEN TOWNSHIP BOARD OF TRUSTEES

March 12th, 2018

Minutes

Call to Order

Trustee Chapman, as Chairman called the regular meeting of the Allen Township Trustees to order on March 12, 2018, at 7:00 p.m.

Pledge of Allegiance

Trustee Chapman began the meeting with the Pledge of Allegiance.

Roll Call:	Ron Chapman	Township Trustee
	Jack Rausch	Township Trustee
	Don McCreary	Township Trustee (Absent)
	Lori LaCella	Township Fiscal Officer
	Nick Johnson	Roads Superintendent
	Rod Goddard	Fire Chief
	Deputy R. Garrison	Sheriff's Office
	Ashton Bailey	Union County Business Bureau

FINANCES & ADMINISTRATION

The Fiscal Officer read the minutes of the February 5th meeting. Said minutes were approved as read.

The Fiscal Officer provided each member of the Board with a list of recent receipts and pending expenditures for review. There was a motion by Trustee Chapman and a second by Trustee Rausch, and upon certification by the Fiscal Officer that appropriate funds were available, the pending expenditures were approved. The Fiscal Officer also provided the most recent payroll reports for the Board's review. The board reviewed the previous month's bank reconciliation and verified the sequence of the checks.

The fiscal officer presented the board with final appropriations. After review and discussion, Trustee Chapman moved, seconded by Trustee Rausch, that the final appropriations be approved. Upon call of the roll, all being in favor, the appropriations were approved.

The motion was made by Trustee Rausch and seconded by Trustee Chapman to approve the payment of the Code Red weather warning yearly fee of \$500.00.

PUBLIC FORUM

Ashton Bailey was present to represent the Union County Milestone Committee. The Milestone Committee operates under the Union County Convention and Business Bureau with funding by the Union County Board of Commissioners. Ashton attended the meeting to make us aware of the kickoff event at the Veterans Memorial Auditorium at 6:00 P.M. on April 26th, 2018.

ZONING BUSINESS

Bill Streng (zoning Inspector) was not in attendance to report on zoning business but presented a report of discussion items. There were two certificates issued in February.

Mr. Streng reported the two vehicles at 22759 Darby Pottersburg Rd. had not been removed and a letter had been sent to advise her that immediate action on her part is expected. She contacted Mr. Streng to advise the vehicles would be moved.

Mr. Streng updated the Trustees regarding the potential Pilot, Flying J Travel center in Allen Township. The hearing has been scheduled for February 15th, 2018 at 7:00 P.M. The Monaco family withdrew their request just prior to the hearing.

Mr. Streng had responded in November to a call of the property located at 22625 North Darby Coe Rd. regarding a small building with the intent to use as a weekend cabin. After not hearing from the home owner, Mr. Streng spoke to the daughter on 2/2/18 who said she would contact him the following week. No new update.

Received a request for a conditional use for construction of a 4,500 SF structure to repair semi-trailer on 25625 S.R. 287. The property is currently zoned M1, and this facility requires a B3 zoning. According to the zoning regulation there does not seem to be any evidence that the facility could not be built with a conditional use permit, vs. a zoning change. The hearing was held on February 26, and the request was approved.

See the attached report for additional detail.

SHERIFF REPORT

Deputy R. Garrison had no new updates or news to report.

ROAD BUSINESS

Roads Superintendent Nick Johnson noted the township had many roads in need of repair for 2018. There have been 4 tons of cold patch pothole repair completed.

The new tractor is scheduled to be delivered to Parrott's on March 22nd.

Superintendent Johnson has set a meeting on March 13th, 2018 with the landscaper to review the plan for spring maintenance.

Superintendent Nick Johnson noted the pavilion in the park and the cabin will require routine maintenance.

Superintendent Nick Johnson and Trustees Chapman noted the future repair requirements of the township building to be in ADA (American with Disabilities Act) compliance for voting polling locations.

The memorial benches have been ordered.

FIRE & EMERGENCY SERVICES

Chief Rod Goddard presented a quote of \$2200 from McAuliffe's to replace the T-8's bulb to LED for better efficiency for Fire Department. Trustee Chapman requested a quote for the Community room and to check if a rebate from URE is available.

Chief Rod Goddard presented a quote to purchase a thermal imager, cost \$7750. Trustee Chapman asked about trade in information for the old thermal imager. After discussion, Trustee Chapman made the motion to proceed with the purchase and Trustee Rausch seconded the approval.

Chief Rod Goddard reported that 20 new helmets need to be purchased for \$275 each for total \$5500, Trustee Chapman made the motion to proceed with the purchase and Trustee Rausch seconded the approval.

Chief Rod Goddard presented a quote for 2- Lucas CPR device each for total \$28,881. Chief Rod Goddard requested to purchase 1-Lucas CPR device for \$14,440.50 from the EMS Budget. The device will require a maintenance agreement. Trustee Chapman made the motion to proceed with the purchase up to \$15,000 and Trustee Rausch seconded the approval.

Chief Rod Goddard discussed that status of a future meeting with Senator David Burke and Caroline Ramsey to discuss TPP tax options. At this time no future meeting has been scheduled. The trustees stated that the TPP tax discussions can continue, as needed to keep on the radar.

Chief Rod Goddard noted his concern in receiving contracts from the prosecutor in a timely manner. There are several contracts that need to be signed, and after several attempts to follow up, we are not getting the contracts returned to in time frame to conduct business as needed.

Chief Rod Goddard noted staffing concerns have been eased with three new part time staff.

CORRESPONDENCE/OTHER MISCELLANEOUS

None.

EXECUTIVE SESSION

Chief Rod Goddard requested the meeting go into executive session in order to discuss a personnel matter. Trustee Chapman moved the meeting go into executive session, seconded by Trustee Rausch. Upon a roll call vote, all in favor, Trustee Chapman called the executive session to order.

After discussion, Trustee Chapman moved to adjourn the executive session, seconded by Trustee Rausch., and upon roll call vote, all being in favor, Trustee Chapman called the regular meeting back to order.


After returning to regular session, there being no further business, Trustee Chapman moved to adjourn the meeting, Trustee Rausch offered a second. Upon a roll call vote, all being in favor, the meeting was adjourned.

Reviewed by Trustees:



Ron Chapman (Chairman)

Don McCreary (absent, illness)



Jack Rausch