

ALLEN TOWNSHIP BOARD OF TRUSTEES

February 5th, 2018

Minutes

Call to Order

Trustee Chapman, as Chairman called the regular meeting of the Allen Township Trustees to order on February 5, 2018, at 7:00 p.m.

Pledge of Allegiance

Trustee Chapman began the meeting with the Pledge of Allegiance.

Roll Call:	Ron Chapman	Township Trustee
	Jack Rausch	Township Trustee
	Don McCreary	Township Trustee
	Lori LaCella	Township Fiscal Officer
	Bill Streng	Zoning Inspector
	Nick Johnson	Roads Superintendent
	Ken Reiff	Zoning Board
	Rod Goddard	Fire Chief
	Steve Brose	Assistant Fire Chief
	Jamie Patton	Sheriff's Office
	Tom Morgan	Sheriff's Office

FINANCES & ADMINISTRATION

The Fiscal Officer read the minutes of the January 8th & 15th meetings. Said minutes were approved as read.

The Fiscal Officer provided each member of the Board with a list of recent receipts and pending expenditures for review. There was a motion by Trustee Rausch and a second by Trustee McCreary, and upon certification by the Fiscal Officer that appropriate funds were available, the pending expenditures were approved. The Fiscal Officer also provided the most recent payroll reports for the Board's review. The Board reviewed the previous month's bank reconciliation and verified the sequence of the checks.

Trustee Rausch made the motion to move the March meeting to March 12th, and the July meeting to July 9th, Trustee McCreary seconded, all were in favor, motion passed.

Chief Rod Goddard requested a motion to have a joint Township meeting with Zane Township on April 2nd at the fire station at 5:30 P.M. Trustee McCreary made a motion to approve the meeting date and Trustee Chapman seconded, all were in favor, motion passed.

PUBLIC FORUM

None

ZONING BUSINESS

Bill Streng, Zoning Inspector distributed and reviewed his monthly report to the Trustees. There were no new zoning certificates were issued in January.

Mr. Streng reported the two vehicles at 22759 Darby Pottersburg Rd. had not been removed and a letter had been sent to advise her that immediate action on her part is expected.

Mr. Streng updated the Trustees regarding the potential Pilot, Flying J Travel center in Allen Township. The hearing has been scheduled for February 15th, 2018 at 7:00 P.M.

Per the request of a Trustee, Mr. Streng contacted Thayne Gray, assistant county prosecutor for information on the timelines for a property owner filing a request for a zoning change. The report has been forwarded to the trustees.

Mr. Streng had responded in November to a call of the property located at 22625 North Darby Coe Rd. regarding a small building with the intent to use as a weekend cabin. After not hearing from the home owner, Mr. Streng spoke to the daughter on 2/2/18 who said she would contact him the following week.

Mr. Streng sent a letter on December 29th, to the property at 22100 State Route 245 regarding unlicensed vehicles on his property. The vehicles have been removed.

The trustees and Mr. Streng would like to have a meeting scheduled to discuss the timeline for township zoning with Thayne Gray, assistant county prosecutor, and Brad at LUC. See attached report for further details.

SHERIFF REPORT

The PSO began with a grant and when the grant ended, the township has been paying the cost of the PSO. With the loss of the TPP tax, the township cannot continue to sustain the cost of the officer. Trustee Chapman stated the contract requires 90 days out clause with September 2018 being the date in which notice will be given to terminate the contract. Sheriff Jamie Patton stated that he would like to meet with Honda to let them know of the change and it was requested that a trustee attend that meeting. Trustee Rausch has let Paris Township know the direction Allen Township is going with the future of a PSO.

ROAD BUSINESS

Roads Superintendent Nick Johnson noted the township had been billed for 64 tons of salt for \$3,059.

Superintendent Johnson requested a motion to purchase a new mower, cost \$1500 with a flip. Trustee Rausch made a motion to proceed with the purchase and Trustee McCreary seconded, all were in favor, motion passed.

A proposal was presented to purchase the memorial benches as follows: Black/Grey - 6 ft recycled plastic with 32 letters per board, warranty 50 year breakage, and discoloration. Trustee McCreary made a motion to proceed with the purchase of 2- 3 board benches at a Total cost of \$1800 with the donation funds, Trustee Chapman seconded, all were in favor, motion passed.

FIRE & EMERGENCY SERVICES

Assistant Chief Steve Brose discussed the opportunity to join with City of Marysville to house the data for the Image Trend software for EMS reporting. Cost savings for the startup cost of \$5400 vs. \$8450 and each year thereafter \$2800 vs. \$4200.

Resolution 2018.9

There was a motion made by Trustee Chapman to collaborate with City of Marysville to house the data of the Image Trend, Inc. software reporting for EMS and seconded by Trustee McCreary, all were in favor, the resolution passed.

Assistant Chief Steve Brose discussed training opportunities: Proposed one member attend the rescue tech class for one week a month for 6 months. A nationwide grant has been applied for, grant ranging from \$500-1500. The cost is \$3200, Trustee Rausch motioned to approved the member attending the class and Trustee McCreary seconded, all were in favor, motion passed.

Noted of the incident command course that the senior guys in each crew would like to take in the future, cost of \$385 each. Also, one member will be taking a higher level course paid for by the federal government at Texas A&M in September.

Discussed the need for new tires for the tanker that is 10 years old in the future at approximately \$4000-5000.

The previous request for a rover position can be placed on hold, Assistant Chief Steve Brose has found other options.

CORRESPONDENCE/OTHER MISCELLANEOUS

None.

EXECUTIVE SESSION

Trustee Rausch moved that the meeting go into executive session to discuss employee personnel matters, seconded by Trustee McCreary. Upon a roll call vote, all being in favor, Trustee Chapman called the executive session to order.

After discussion, Trustee Chapman moved to adjourn executive session. Trustee Rausch offered a second. Trustee Chapman adjourned executive session and upon call of the roll, all being favor, Trustee Chapman called the regular meeting back to order.

After returning to regular session, there being no further business, Trustee McCreary moved to adjourn the meeting. Trustee Chapman offered a second. Upon call of the roll, all being in favor, the meeting was adjourned.

Reviewed by Trustees:



Ron Chapman (Chairman)

Don McCreary



Jack Rausch

